

PSI CHI APPLICATION PACKET

2023-2024

Mission Statement: Psi Chi is an international honor society whose purpose is recognizing and promoting excellence in the science and application of psychology.

This packet contains information on:

- **Psi Chi Eligibility Criteria for FSU Undergraduates**
- **Procedures for Applying to our Psi Chi Chapter**

Please Note:

- *The Fall Application Deadline is September 30*
- *The Spring Application Deadline is February 15*

- **Information About What Happens After You Apply**

Please direct any questions about the application process to psichi@framingham.edu.

PSI CHI ELIGIBILITY

Undergraduates are eligible to apply for FSU's chapter of Psi Chi if they meet ALL of the following requirements:

- Declared Psychology Major
- Completion of at least 3 semesters of college coursework (minimum of 12 Earned Hours)
- Completion of at least 3 Psychology courses at FSU (listed as PSYC or NEUR)
- At least a 3.3 average GPA in all FSU Psychology courses
- At least a 3.3 Overall GPA in all FSU courses

If you do not meet all of the above requirements yet, Psi Chi will be accepting applications each fall and spring so please try again another term.

If you do meet the above requirements, please continue reading this packet for information on how to submit a Psi Chi application.

NOTE: Psi Chi requirements can differ between chapters and from international guidelines. The FSU requirements supersede the Psi Chi minimum qualifications.

PROCEDURES FOR APPLYING TO PSI CHI

1. Visit www.psichi.org and click on the “Join” tab at the top of the page.

- ✓ Click “APPLY NOW” at the bottom of the page. Please be aware that the qualifications and requirements listed on the Psi Chi international website site are different from what is listed in this packet. Be sure you meet the FSU requirements listed here.
- ✓ Complete the application information.
 - Note that the name and spelling you enter will be what appears on the formal certificate if you choose to order one.
 - Be sure to list your FSU student email under “Email Address”.
- ✓ You are asked to accept Psi Chi’s constitution. You can read Psi Chi’s constitution at: <https://www.psichi.org/page/constitution>
- ✓ **Click on Print page and Save as PDF** (you will need to attach it to your application email, see #3) - before electronically submitting it!
- ✓ Then **Submit** the completed application electronically to Psi Chi.

2. Locate your Unofficial Academic Transcript on myFramingham by following these steps:

- ✓ Hover over the Menu section and then click the Students tab. You will see the "Advising and Registration" option. Click on this option.
- ✓ On the next page, look for the icon of a piece of paper with the words "Academic History" underneath it on the menu. Click on this option.
- ✓ On the next page, you will be prompted to select a term. Click "All Terms." Then, under "Select a Course Level", click "Undergraduate."
- ✓ Select "Print" and then "Save as PDF."
- ✓ Attach the unofficial transcript to your application email (see #3 below).

3. Send your application email to psichi@framingham.edu by September 30 (for fall applicants) or February 15 (for spring applicants). You should have two attachments in the email:

- ✓ A copy of the completed Psi Chi application (see #1 above).
- ✓ A copy of your current transcript (see #2 above).

➤ **An important note about payment for 2023-2024: Psi Chi will be collecting the one-time membership fee directly from you.** After you have been notified by us of your acceptance, you will receive an email from Psi Chi allowing you to make an online transaction in the amount of \$55 + \$5 processing fee. We are waiving the additional FSU chapter fee this year (a \$15 savings for you). Please make your payment to Psi Chi promptly in order to complete the process.

WHAT HAPPENS AFTER YOU APPLY?

1. APPLICATION REVIEW

- The Psi Chi Faculty Advisor(s) will review your application to ensure that you meet the FSU academic requirements for membership (based on the number of courses you have taken and GPAs).
- Students who do not meet the FSU requirements for membership will be notified through their student email address. Students are welcome to re-apply in subsequent terms if they are eligible. Students who do meet the requirements for membership will be notified of this initial successful review and moved on to the next step.
- After your application is approved, you will receive an acceptance email (approximately two weeks after the application deadline has passed). Congratulations! At that time, you will also receive the email directly from Psi Chi requesting payment of the membership fee. Please make your payment promptly.
- Your student email address will be added to the FSU chapter's distribution list, and you will begin to receive email notices about FSU chapter Psi Chi meetings and events.

2. INDUCTION CEREMONY

- There is a formal New Member Induction Ceremony late in the spring term. This ceremony is open to all new fall and spring Psi Chi members and their guests. Details on this year's event will be provided at a later date at club meetings and via emails.