

## Assessment Advisory Group Meeting Minutes 11/19/14

**Attendees:** Sarah Adelman, Lori Anderson, Sheree Arpin, Marian Cohen, Patricia Crouch, Juliana Freire, Mark Nicholas, Pam Sabor-Cable, Charles Sachs, and Rebecca Shearman

**Time:** 1:30PM – 3:00PM

**Location:** CELTSS Room (HH 108)

### **Minute's approval:**

The meeting started with a reading and approval of minutes of the meeting from October 29, 2014. After reviewing the minutes a small edit needed to be made to include a clarification on the Suffolk University Davis Educational Foundation funding. Sachs motioned to approve the minutes and was seconded by Cohen. The minutes were approved by all members.

### **Adoption of the AAG Mission Statement**

After incorporating the revisions the group made at the last meeting a final version was distributed and reviewed by the group to be voted on. The AAG mission was reviewed and no edits were made. Sachs motioned to approve the mission statement and was seconded by Cohen. The mission statement was approved by all members.

### **Adoption of the Role of AAG Members**

The AAG then reviewed the role of AAG members. Two edits were made to the document. The edits included that a member should be full-time faculty and that they should serve two consecutive years (if possible). Adelman motioned to approve the role of AAG members and was seconded by Sachs. The role of AAG members was approved by all members.

### **University Curriculum Committee update on definitions of general education learning objectives**

Adelman updated the group on how the University Curriculum Committee is working on an initiative to create definitions for the general education learning objectives. The committee is starting this project with the critical thinking objective. The Chairs for the departments have been emailed for their feedback on the definition of critical thinking and have a deadline of December 3<sup>rd</sup> to respond.

### **General Education Update**

Shearman gave a brief update about the status of the 2013-2014 general education rating and data analysis process.

### **AAG review of the Assessment Plan Template**

Nicholas distributed and discussed the Assessment Plan Template. AAG members had no suggestions or edits to make to the document. The meeting adjourned at 3:00PM. The group will reconvene during the spring 2015 semester.