

The following instructions apply to evacuation of SPECIFIC campus buildings

<p>Corinne Hall Towers</p>	<ul style="list-style-type: none"> • When fire alarm sounds, an audible alarm will sound throughout the entire building. DO NOT EVACUATE immediately. • Occupants should listen carefully for verbal, spoken instructions via the emergency communication device. The instructions will notify all occupants if they are to evacuate the building. • In the event of evacuation, walk to the nearest stairwell. • DO NOT USE ELEVATOR. • When leaving, do not stop to gather personal belongings other than key and immediate essentials. • Close door. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Larned Hall deck. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>MCCARTHY CENTER</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • DO NOT USE ELEVATOR. • When leaving your office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to the grassy area in front of Crocker or to the rear parking lot. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>CROCKER HALL</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest side staircases. Center staircases do not exit to outside. • When leaving your office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Crocker Grove. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel.

	<ul style="list-style-type: none"> • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
HEMENWAY HALL	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • If fire or emergency is in hallway, the rear doors of classrooms and laboratories shall be used to allow passage to a different stairwell. • DO NOT USE ELEVATOR. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • When leaving a classroom, take your belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to either Crocker Grove or Larned patio. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
HORACE MANN	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest side staircases. Center staircases do not exit to outside. • When leaving your office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Crocker Grove. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
LARNED HALL	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • DO NOT USE ELEVATOR. • When leaving, do not stop to gather personal belongings, other than key and immediate essentials. • Close door. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to either of the sidewalks leading to the Library.

	<p>Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel.</p> <ul style="list-style-type: none"> • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
LINSLEY HALL	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • DO NOT USE ELEVATOR. • When leaving, do not stop to gather personal belongings, other than key and immediate essentials. • Close door. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly across Adams Road. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
NORTH HALL	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • DO NOT USE ELEVATOR. • When leaving, do not stop to gather personal belongings, other than key and immediate essentials. • Close, but do not lock door. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to the open space out front of North Hall. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
MAY HALL	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • Exit is on first floor, not at Ground level. • DO NOT USE ELEVATOR. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • When leaving a classroom, take your belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to the grassy area in front of May Hall. Keep streets, fire lines, hydrant areas, and walkways clear for emergency

	<p>vehicles and personnel.</p> <ul style="list-style-type: none"> • Only re-enter building when told to do so by a uniformed officer of the University Police Department
O'CONNOR HALL	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • When leaving your office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Crocker Grove. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
PIERCE ANNEX	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest side staircases. Center staircases do not exit to outside. • When leaving your office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Crocker Grove. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department
PIERCE HALL	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest side staircases. Center staircases do not exit to outside. • When leaving your office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Crocker Grove. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department

<p>WHITTEMORE LIBRARY</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • If fire or emergency is in hallway, the rear doors of classrooms and offices shall be used to allow passage to a different stairwell. • DO NOT USE ELEVATOR. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • When leaving a classroom, take your belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to the grassy area in front of Library. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>DWIGHT HALL</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • DO NOT USE ELEVATOR. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • When leaving a classroom, take your belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Crocker Grove. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>ATHLETIC FACILITY</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest stairwell. • DO NOT USE ELEVATOR. • When leaving, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly to Crocker Grove. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.

<p>ECUMENICAL CENTER</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest exit. • Take your personal belongings. • Move quickly to Church Street parking lot. • Keep streets, fire lanes, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>FOSTER HALL</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest exit. • Take your personal belongings. • Move quickly to McCarthy Center deck. • Keep streets, fire lanes, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>FACILITIES HOUSE</p>	<ul style="list-style-type: none"> • When an emergency is declared, walk to nearest exit. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly to the parking area by the Ecumenical Center • Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>ADVANCEMENT HOUSE</p>	<ul style="list-style-type: none"> • When an emergency is declared, walk to nearest exit. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly to the end of Adams Road. • Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>COMMUNITY EDUCATION CENTER (Jonathan Maynard Building)</p>	<ul style="list-style-type: none"> • When fire alarm sounds, immediately walk to nearest side staircases. • When leaving office or classroom, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand

	<p>side in order to allow passage on the left-hand side for the fire department.</p> <ul style="list-style-type: none"> • Move quickly to the rear of the parking lot. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>HONORS HOUSE</p>	<ul style="list-style-type: none"> • When fire alarm sounds, walk to nearest exit. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly to the grassy area behind North Hall. • Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department
<p>WELCOME CENTER</p>	<ul style="list-style-type: none"> • When fire alarm sounds, walk to nearest exit. • When leaving an office, take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly to the rear parking area. • Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>PRESIDENT'S RESIDENCE</p>	<ul style="list-style-type: none"> • When an emergency is declared, walk to nearest exit. • Take only your wallets and handbags. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly to the Advancement Office, 43 Adams Rd. • Keep the streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.

<p>550 UNION AVENUE</p>	<ul style="list-style-type: none"> • When an emergency is declared or water gong tolls, walk to nearest exit. • Take only your wallets. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly to the rear of the parking lot. • Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>POWER/BOILER PLANT</p>	<ul style="list-style-type: none"> • When fire alarms sounds, ALL EXCEPT OPERATOR ON DUTY will walk to nearest exit. • Gather outside at bottom of stairway leading to Dwight Hall. • OPERATOR ON DUTY WILL REMAIN IN PLACE AND CONTINUE OPERATIONS UNLESS IMMEDIATE THREAT OF DANGER. • IN THE EVENT OF IMMEDIATE THREAT, OPERATOR WILL ENGAGE THE EMERGENCY ALL-STOP BUTTON TO SHUT DOWN ALL BOILER PLANT OPERATIONS as completely as possible if able to do so, personal safety is first priority. • Do not stop to gather other personal belongings. • When descending stairs, use the handrail. • Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>23 SALEM END ROAD</p>	<ul style="list-style-type: none"> • When an emergency is declared, walk to nearest exit. • When leaving an office, take only your wallets and handbags, and keys. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly away from the building. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
<p>9 MAYHEW STREET</p>	<ul style="list-style-type: none"> • When an emergency is declared or fire alarm sounds, walk to nearest exit • When leaving an office, take only your wallets and handbags, and keys. Do not stop to gather other personal belongings.

	<ul style="list-style-type: none"> • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly away from the building. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
860 WORCESTER ROAD	<ul style="list-style-type: none"> • When an emergency is declared or fire alarm sounds, walk to nearest exit. • DO NOT USE ELEVATOR. • When leaving an office, take only your wallets and handbags, and keys. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail and stay on the right-hand side in order to allow passage on the left-hand side for the fire department. • Move quickly away from the building. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police.
1812 HOUSE	<ul style="list-style-type: none"> • When an emergency is declared or fire alarm sounds, walk to nearest exit. • When leaving an office, take only your wallets and handbags, and keys. Do not stop to gather other personal belongings. • Close, but do not lock doors. • When descending stairs, use the handrail. • Move quickly away from the building. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of the University Police Department.
2 CHURCH STREET EARLY EDUCATION CENTER	<ul style="list-style-type: none"> • When an emergency is declared or alarm sounds, walk to nearest exit. There are plans to follow inside the building. • When leaving, take only your wallets and handbags, and keys. Do not stop to gather other personal belongings. • Close, but do not lock doors. • Move quickly away from the building. Keep streets, fire lines, hydrant areas, and walkways clear for emergency vehicles and personnel. • Only re-enter building when told to do so by a uniformed officer of

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