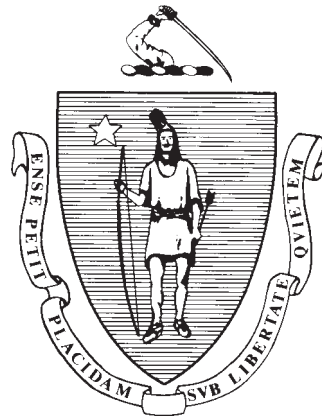


FRAMINGHAM STATE COLLEGE



PARKING RULES AND REGULATIONS 2006-2007



FRAMINGHAM STATE COLLEGE POLICE DEPARTMENT

Emergency Telephone: 508-626-4911 or Ext. 4911

Police Station located on the first floor of the D. Justin McCarthy College Center

TABLE OF CONTENTS

INTRODUCTION	1
ARTICLE 1	1
AUTHORITY OF THE FRAMINGHAM STATE COLLEGE POLICE DEPARTMENT	1
ARTICLE 2	2
REGISTRATION AND DECAL DISTRIBUTION – GENERAL	2
ARTICLE 3	9
PARKING LOCATIONS - FACULTY/STAFF	9
ARTICLE 4	11
PARKING LOCATIONS - STUDENTS	11
MAP FOR CAMPUS PARKING	12, 13
ARTICLE 5A	16
STUDENT MEDICAL PERMIT POLICY	16
ARTICLE 5B	17
FACULTY/STAFF MEDICAL PERMIT POLICY	17
ARTICLE 5C	17
HANDICAP PARKING	17
ARTICLE 6	17
RESIDENT DIRECTORS' PARKING	17
ARTICLE 7	18
TOWING AND PARKING FINES	18
ARTICLE 8	19
TOWING AND PARKING APPEALS	19
ARTICLE 9	20
YOUR RESPONSIBILITY	20
ARTICLE 10	20
WINTER SNOW BAN AND SNOW EMERGENCY	20
ARTICLE 11	22
RESTRICTED PARKING AREAS ON CAMPUS	22
ARTICLE 12	24
DAMAGE OR THEFT	24
ARTICLE 13	24
DISABLED MOTOR VEHICLES	24
ARTICLE 14	24
SHUTTLE BUS	24

INTRODUCTION

Welcome to Framingham State College. We look forward to assisting you, your family, guests, and all campus visitors. There is limited parking on campus; therefore, we must strictly enforce all the rules and regulations that are contained in this booklet. Please take the time to read, understand, and abide by the parking rules and regulations for the safety and the convenience of all members of the community.

If you have any questions regarding the parking rules and regulations, please call the Framingham State College Police Department at (508) 626-4911, or drop by the station, which is located on the first floor in the rear of the D. Justin McCarthy College Center.

Once again, we look forward to serving the community at Framingham State College and hope your visit to campus is an enjoyable experience.

ARTICLE 1

Authority of the Framingham State College Police Department

- A. It shall be the duty of the Officers to enforce the provisions of these rules and regulations. The authority is granted to the Officers under Chapter 15A, S22, 73, 90 and Ch.22 S.63 of the Massachusetts General Laws as amended, as Special State Police Officers and as Deputy Sheriffs in Middlesex County.
- B. The Officers shall have the authority to patrol the following streets and roads in close proximity to Framingham State College: Adams Road, Barber Road, Church Street, High Street, Main Street, Maple Lane, Maynard Road, Union Avenue, Wood Terrace, River Street, Normal Hill Road, Salem End Road, State Street, Franklin Street, and Winter Street.

ARTICLE 2

Registration and Decal Distribution – General

A. Motor Vehicle Registration and Eligibility

Each motor vehicle operated on College property shall be registered annually with the Framingham State College Police Department. A parking decal will be issued to qualified applicants. Decals shall have numbers and letters identifying the motor vehicle and designations such as: Faculty/Staff, Resident, Commuter, Continuing Education and/or Contractor. **Decals shall be displayed on the driver's side rear passenger window. If there is no rear passenger window, the decal shall be placed on the driver's side window. Decals must be displayed at all times. ALL EXPIRED DECALS MUST BE REMOVED FROM THE VEHICLE.**

If you have tinted windows, affix the decal in the appropriate location and leave a note on the driver's side dashboard. Address this note to the Framingham State College Police; the note should include the type of decal and number you have been assigned.

Framingham State College Parking Decals and Temporary Parking Passes are non-transferable to another person or vehicle. Obtaining a decal or parking pass under false pretenses will result in disciplinary action against all involved parties.

What to do in the event that you are using a car other than the one with your FSC Parking Decal on it:

The following steps must be taken in the event that you bring a vehicle on campus that does not have your assigned decal on it (car is in the repair shop, etc.):

- a. Come into the Framingham State College Police Department and obtain a temporary parking pass.

You will need to know your decal number, as well as the license plate and type of the vehicle you are driving that day.

- b. Please give yourself enough time to obtain the temporary parking pass prior to your class. The parking pass shall be obtained and placed in your vehicle prior to parking your vehicle on campus. Failure to obtain or properly display a temporary parking pass on the driver's side dashboard of your vehicle may result in your vehicle being ticketed and/or towed.

Please note that Parking Rules and Regulations must be adhered to at all times. You must be parked in your assigned parking lot at all times. This includes evenings, weekends, and summer hours of operation. Vehicles found to be in violation will be ticketed and/or towed at the owner's expense.

B. Resident Students

Resident students will receive information pertaining to parking options. The cost of parking will be included in the student billing process. A decal application card will be mailed with the billing. The decal application card will **need to be filled out in its entirety and returned to the Student Accounts Office with your final bill.** Please note that the Framingham State College Police Department cannot accept any money for parking decals. Failure to fill out the decal application in full will result in a delay in the processing of your decal.

During the month of August, decals will be mailed to the student's home address. **Students are strongly urged to affix the decal to the vehicle immediately upon receipt, as there is no replacement for lost and stolen decals.**

Prior to selling a vehicle with a decal affixed, please remove the decal and bring it to the Framingham State College Police Department. Upon turning in your decal from

your old vehicle, you will be issued a replacement decal at no cost. Please bring all new vehicle information to the station with you, as you will be required to fill out another decal application card before you will be issued a new decal.

Cost for resident decals will be:

Full Year: \$500.00, Half-year: \$300.00, Internship: \$225.00 per semester

(See Article 4, Section A for designated resident student parking locations.)

Framingham State College Parking Decals and parking passes are not transferable to another person or vehicle. Obtaining a decal or parking pass for oneself or another under false pretenses will result in disciplinary action against all involved parties.

C. Commuters

Commuter students are billed through the Student Accounts Office when tuition is due. You will receive a decal application card along with your bill. Please fill out the decal application card in its entirety (excluding the box at the right hand corner of the application, which is for office use only) and return it to the Student Accounts Office. Students are strongly urged to affix the decal to the vehicle immediately upon receiving it. **(Please see Article 4, Section B – For designated commuter student parking locations.)**

Students Changing Resident Status

Students with parking decals who change their status from “Resident” to “Commuter” or from “Commuter” to “Resident” must immediately remove their old decal upon the change of status and contact the Framingham State College Police Department to apply for a parking decal reflecting their new status. The student must follow all parking regulations reflecting their new status as either “Resident” or “Commuter.” Please note, resident parking is assigned on a space-available basis and requires payment of resident parking fees.

D. Motorcycle Parking

Motorcycles must be registered the same as a motor vehicle. The operator of the motorcycle shall report to the Framingham State College Police Department to fill out a decal application card. The operator of the motorcycle must keep the decal on his/her person and provide it immediately upon the request of any member of the Framingham State College Police Department.

Resident students must pay the resident student parking fee (see Article 2, Section B) and park in their assigned resident parking lot.

Commuters with a motorcycle may park in either the commuter lots or in the assigned motorcycle parking spaces in the College Center Visitor Lot.

There is no overnight motorcycle parking in the College Center Visitor Lot. Any commuter student with a motorcycle, who is staying overnight, will need to register the motorcycle with the Framingham State College Police Department after 5:00 p.m. daily. Commuter students with motorcycle parking will be required to show the decal upon requesting permission to park overnight. The operator will be instructed at that time as to where overnight parking will be allowed on that date.

Failure to comply with the above instructions may result in the motorcycle being ticketed and/or towed at the owner's expense.

Framingham State College Parking Decals and parking passes are not transferable to another person or vehicle. Obtaining a decal or parking pass for oneself or another under false pretenses will result in disciplinary action against all involved parties.

E. Daytime Faculty/Staff

Faculty/Staff will receive a decal in the mail valid for a two-year period. If you are a new employee of the College, you must report to the Framingham State College Police Department and fill out a decal application card. New employees must present a letter from their Department Head confirming their employment with the College. Once we have your application on file, unless any pertinent information changes, such as name, vehicle and/or address, you will not have to fill out another application card until your decal expires. If there are any changes, you must contact the Framingham State College Police Department so that records may be updated. There will be no cost for the decal.

Those assigned to Bement and Normal Hill Lots will be issued decals as well as card access cards. Decals and card access cards are non-transferable.

(Please see Article 3 – Faculty/Staff Parking Zone Locations to obtain information on where you can park your vehicle with your assigned decal.)

F. Continuing Education Faculty/Staff

If you are a Continuing Education Faculty/Staff member, you will need to come to the Framingham State College Police Department to obtain your decal. New faculty and staff must present a letter from their Department Head confirming their employment with the College. Please make certain that you know your vehicle license plate, make, model and year as well as your driver's license number. You will be required to provide this information on the decal application card in order to obtain your parking decal. Your decal will be good for a one-year period.

Decals and card access cards are non-transferable.

(Please see Article 3, Section B to obtain information on where you can park your vehicle with your assigned decal.)

G. Graduate and Continuing Education Students – Evening Division

An evening student may obtain a parking decal upon presenting the receipt from the College showing that they have paid in full. The student will be required to fill out a decal application card at the Framingham State College Police Department. Vehicles not bearing a Framingham State College Parking decal will be subject to being ticketed and/or towed at the owner's expense.

(Please see Article 4, Section C to obtain information on where you can park your vehicle with your assigned decal.)

H. Overnight Guests and Temporary Parking Permits

Temporary parking permits are required for vehicles not permanently registered with the Framingham State College Police Department and are available at the police station. Temporary permits will be issued in the form of a dashboard parking pass. Dashboard parking passes will be issued to guests and visitors, giving an expiration date and designated area in which they may park their vehicles.

Faculty and staff are encouraged to obtain an electronic parking pass (which can be sent as an e-mail attachment to the visitor) ahead of time for guest lecturers, visiting faculty, etc. Please contact the Framingham State College Police Department for further information. Please understand that we are not able to offer upper campus Faculty/Staff parking spaces to your guest(s).

Overnight guests **MUST** sign in their vehicles with the Framingham State College Police Department. An overnight guest will be allowed to sign in their vehicle and obtain a dashboard parking pass only after 5:00 p.m. due to the high de-

mand for Commuter and Continuing Education parking spaces. **A student must accompany overnight guest(s) when signing in their vehicle(s). All parking passes must be displayed in full view through the windshield on the driver's side of the dashboard. All overnight guest passes expire at 7:00 a.m. each day unless otherwise noted.**

Failure to obtain a dashboard parking pass or to properly display the same may result in a vehicle being ticketed and/or towed at the owner's expense. Tampering with or altering a dashboard parking pass may result in a vehicle being ticketed and/or towed at the owner's expense and shall be grounds for permanent revocation of a guest's and/or student's parking privileges. With regards to campus parking regulations guests and visitors are defined as individuals who are not members of the faculty, staff or student body.

I. Weekend Resident and Guest Parking

Please note that the Administration of the College has agreed to allow resident students that have a current resident decal and guests to park in Maynard Lot on the weekends only. Maynard Lot weekend parking will be allowed as follows:

1. *Temporary test period* from September 1, 2006 through November 15, 2006 and then again from April 15, 2007 through the end of the year **on weekends only!** This program will continue only with the cooperation of the community in assuring that litter is disposed of properly and that the people utilizing this area do not create excessive noise. The Maynard Lot weekend parking program may be cancelled at any time at the discretion of the college administration.
2. Protocol for parking in Maynard Lot for the weekend:
 - All vehicles must be registered with the Framingham State College Police Department and a dashboard parking pass obtained. These passes will be available after 5:00 p.m. on Fridays and

throughout the weekend. Parking passes will expire at 7:00 p.m. on Sundays, unless otherwise noted.

- Dashboard parking passes must be displayed properly on the driver's side dashboard.
- Failure to sign a vehicle in appropriately, displaying the dashboard pass incorrectly or failure to remove your vehicle from Maynard Lot by 7:00 p.m. on Sunday will subject the vehicle to being ticketed and/or towed at the owner's expense.

ARTICLE 3

Parking Locations - Faculty/Staff

A. Daytime Faculty and Staff Parking Zones and Locations

Listed below are the parking zone locations (listed by decal type) for Faculty and Staff. It should be noted that allocated parking locations are designated by seniority.

Athletic Decal	Athletic Facility Lot
Bement Decal	Bement Lot
M Zone Decal	Facilities House Lot
Normal Hill Decal	Normal Hill Lot
O'Connor Decal	O'Connor Hall Lot (Rear)
State Street Decal	State Street Lots

If there are no spaces available in your assigned faculty/staff lot, proceed to move accordingly to the following formula listed by decal (below):

Athletic Lot (A-Zone) – (Athletic Lot is *strictly* held for Athletic Lot Decals ONLY.) The College Center Visitor Lot and rear of the Church Lot will be used as Faculty/Staff Overflow areas. Please see Faculty/Staff Overflow

Parking Instructions within this section for proper instruction to avoid being ticketed.

Bement Lot – When the lot is full, please proceed to the College Center Visitor Lot or the rear row of the Church Lot that are utilized for Faculty/Staff Overflow Parking areas. Please see Faculty/Staff Overflow Parking Instructions within this section for proper instruction and to avoid being ticketed.

M Zone Facilities Lot - Move directly to the College Center Visitor Lot or the rear row of the Church Lot that are utilized for Faculty/Staff Overflow Parking areas. Please see the Faculty/Staff Overflow Parking Instructions within this section for proper instruction and to avoid being ticketed.

Normal Hill Lot – This lot is not oversubscribed, therefore, this is the only area you are eligible to park.

O’Connor Hall Lot – Proceed to State Street Lot, then to the College Center Visitor Lot or the rear row of the Church Lot that are utilized for Faculty/Staff Overflow Parking areas. Please see the Faculty/Staff Overflow Parking Instructions within this section for proper instruction and to avoid being ticketed.

State Street Lot – Proceed the O’Connor Hall Lot, then to the College Center Visitor Lot or the rear row of the Church Lot that are utilized for Faculty/Staff Overflow Parking areas. Please see the Faculty/Staff Overflow Parking Instructions within this section for proper instruction and to avoid being ticketed.

Faculty/Staff Overflow Lot – The College Center and Church Lot will be utilized as a faculty/staff overflow parking lot in certain areas only. **A faculty/staff member may park here only when there are no other faculty/staff parking spaces available. A parking pass must be obtained from the Framingham State College Police Department in order to park in the overflow lot. Violators will be ticketed.**

- Please note that strict parking enforcement is in place year round. Assigned parking is to be followed at all times. If you are parked in an area other than your assigned zone, you may receive a ticket for parking out of your assigned zone.

B. Continuing Education Faculty/Staff Parking

Continuing Education Faculty/Staff are allowed to park on the upper campus after 4:30 p.m. in the following areas: Bement Lot, State Street Lot, O'Connor Hall Lot and the Church Lot. **Please note that if a continuing education faculty/staff member is on campus prior to 4:30 p.m. they are restricted to the State Street Parking Lot. If the State Street Parking Lot is full, then the Continuing Education Faculty/Staff member must park in the Faculty/Staff Overflow Parking areas: The College Center Visitor Lot or the back row of the Church Lot (must report to the Framingham State College Police Department to obtain a temporary parking pass for these areas). Violators will be ticketed.**

ARTICLE 4

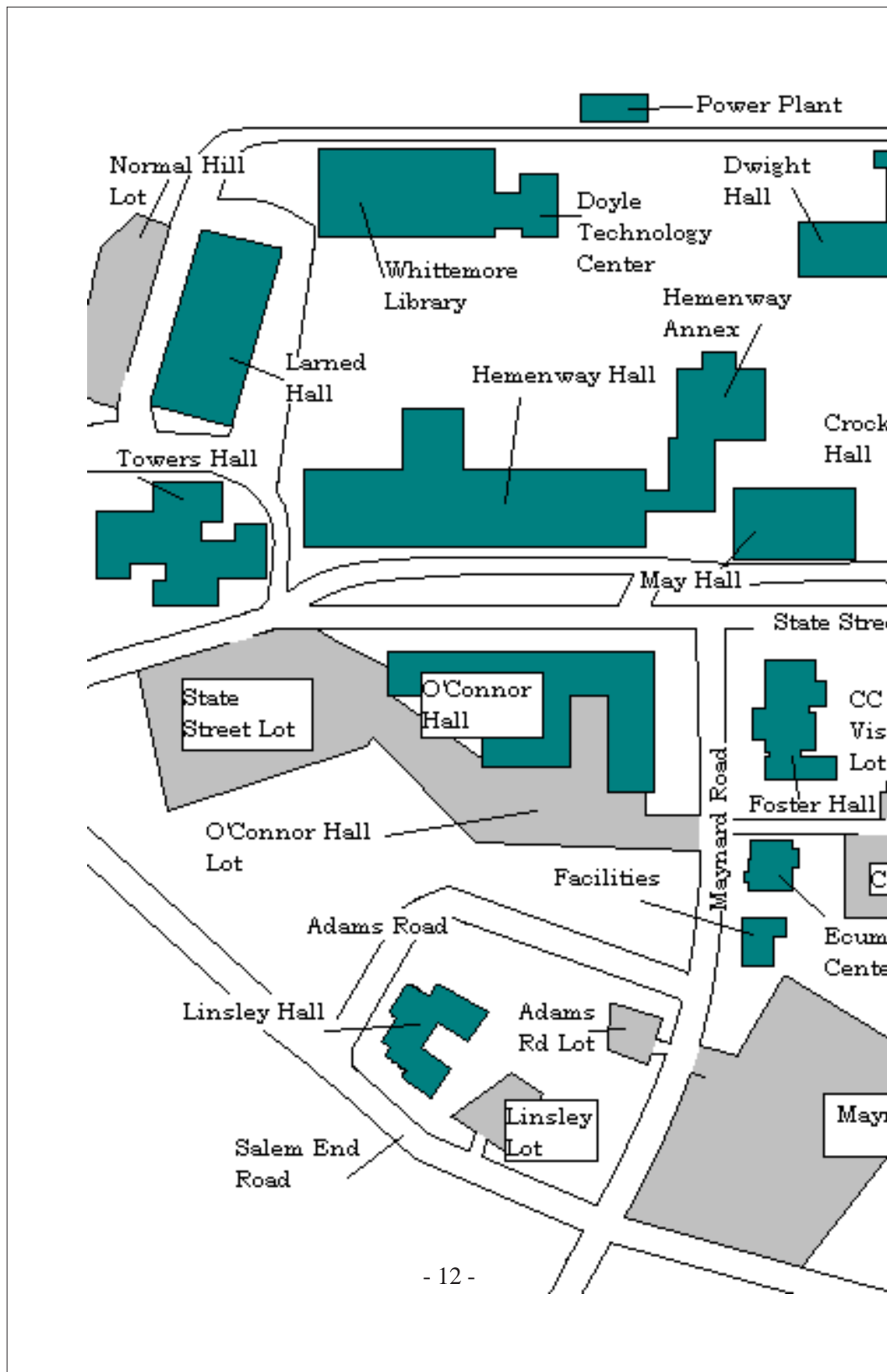
Parking Locations - Students

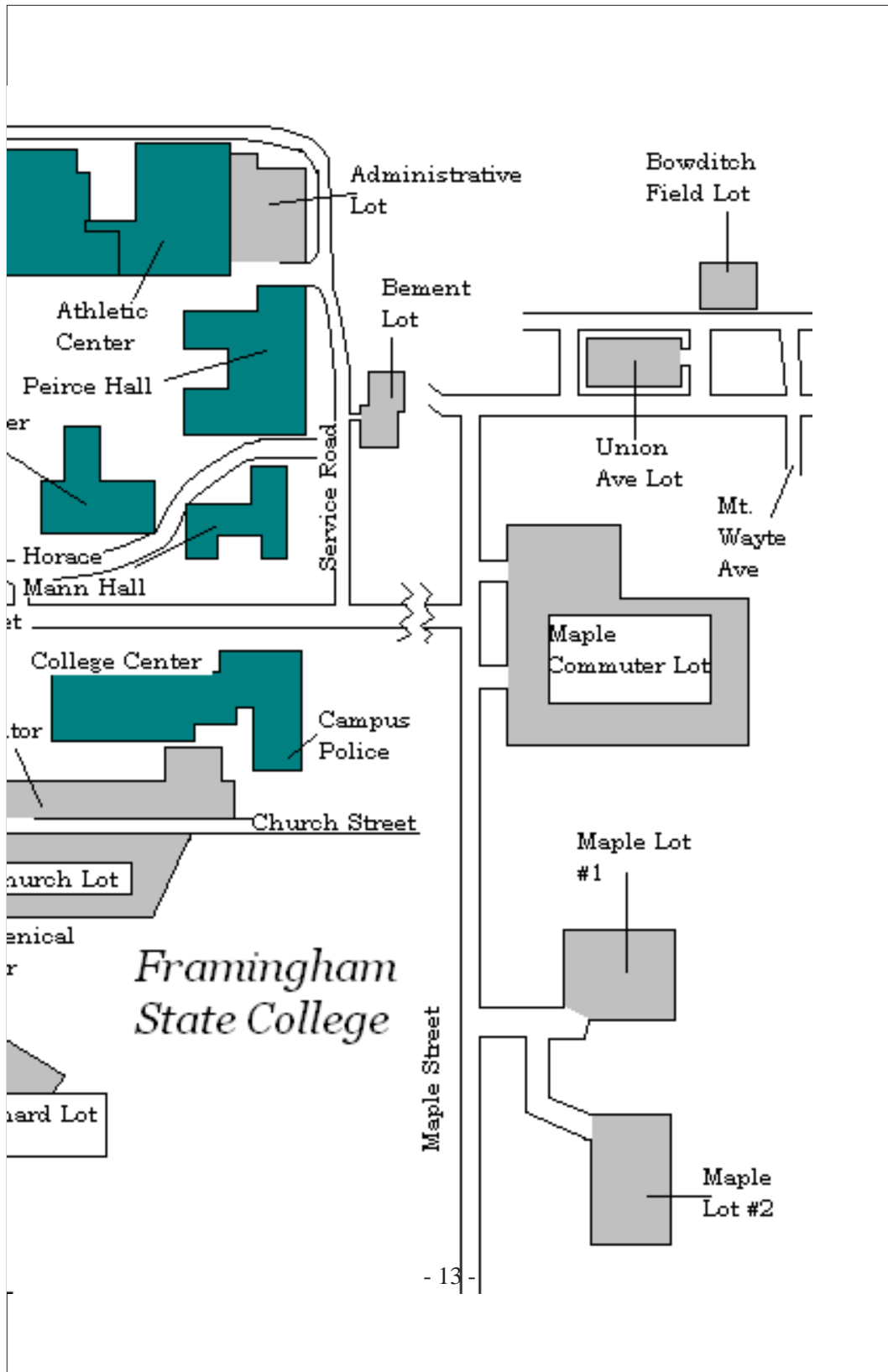
A. Designated Resident Student Parking Lot Locations

The following parking locations are the only resident student parking areas allowed at Framingham State College. Your decal will specify the lot to which you are assigned.

Union Avenue Lot - Located on Union Avenue (the lot is located between the public roadways of River Street and Wood Terrace). The Union Avenue Lot is only one-half mile from the College.

Tennis Court #1 (also known as Maple Field #1) – Located to the left as you enter the roadway leading to the Maple Street Athletic Fields.





All vehicles parked in resident parking lots are required to display authorized decals (please refer to Article 2 – on the driver’s side rear window). Any vehicle that is parked in a resident parking lot without a decal will be subject to being ticketed and towed at the owner’s expense. Any vehicle belonging to a resident student that is parked in a Faculty/Staff designated area will also be subject to being ticketed and towed at the owner’s expense. If you are a resident student and you do not have a decal for your vehicle, you may not have a vehicle parked anywhere on Campus.

Please be aware that parking rules and regulations are in place at all times. This includes evenings, weekends, holidays, and summers. Students should park their vehicles in their assigned lots only. Vehicles not parked in compliance will be subject to being ticketed and towed at the owner’s expense.

**B. Designated Parking Lots for Commuter Students
PLEASE NOTE THAT YOU MUST BE PARKED IN
A LEGALLY MARKED PARKING SPACE AT ALL
TIMES (Between 2 yellow lines)**

Please see Article 2, Section A & C, as well as Article 11 for further guidelines on parking.

Maynard Lot – Located on Maynard Road. There is no overnight parking in this lot. After midnight, any vehicle parked in this location, even with a decal, will be subject to being ticketed and towed at the owner’s expense.

Maple Commuter Lot – Located on Maple Street.

Tennis Court #2 (also known as Maple Field #2) – is located next to Tennis Court #1. This is the lot that is located adjacent to the football field.

Church Lot – Located on Church Street, adjacent to the Ecumenical Center. **Restricted to the front two rows. The back**

row is reserved for visitors and Faculty/Staff Overflow parking.

Adams Road Lot – Located at the corner of Adams Road and Maynard Road.

COMMUTER OVERFLOW PARKING AREA:

Bowditch Field – Located off Walnut Street. Parking allowed when all other commuter lots are filled. Students utilizing this lot must walk to the Union Avenue Lot for the shuttle bus (one block away).

Please be aware that parking rules and regulations are in place at all times (including evenings, weekends, holidays, and the summer). There is no parking on upper campus at anytime. Students should park their vehicles in their assigned lots only. Commuters staying overnight must sign their vehicles in at Campus Police. Vehicles not parked in compliance will be subject to being ticketed and towed at the owner's expense.

C. Designated Parking Lots for Graduate and Continuing Education Division Students

Evening students who attend classes are permitted to park in several additional parking areas other than the commuter lots listed in Article 4, Section B. **After 5:00 p.m.**, evening students are allowed to park in the following areas: State Street Lot, O'Connor Hall Lot (rear of O'Connor – please note that there are several reserved parking spaces marked by signs. **DO NOT** park in these spaces). Do not park in the College Center Visitor Lot. Any Graduate and Continuing Education Division students whose classes occur at any time other than 5:30 p.m. – 10:30 p.m. must follow the daytime student parking rules for commuters. **Vehicles not parked in compliance will be subject to being ticketed and towed at the owner's expense.**

ARTICLE 5A

Student Medical Permit Policy

Massachusetts General Laws Chapter 90, Section 2 allows for individuals to apply to the Registry of Motor Vehicles for a handicapped placard or handicapped license plate. If you have either of these, you may park in any designated handicapped parking space on campus. If you do not have a handicapped placard or handicapped plate, you may apply to the Department of Health Services, which is located in Foster Hall, for a temporary medical parking pass. Decisions regarding medical parking through Health Services are final. **Temporary medical parking passes do not allow you to utilize the handicapped spaces on campus.** The designated area for the temporary medical passes is located in the Maple Street Parking Lot. The shuttle bus provides transportation to May Hall.

Applicants for a medical parking pass must adhere to the following procedure:

1. A request for a medical parking pass must be submitted in writing to the Framingham State College Director of Health Services, located in Foster Hall.
2. Documentation on letterhead from a physician or surgeon must accompany the written request for a medical pass.
3. These passes are valid for only one semester and may be extended for a second semester. Applicants must repeat steps one and two for renewal.
4. Persons needing long-term medical parking should apply to the Registry of Motor Vehicles for a handicapped placard or plate. This process takes approximately 6 weeks. Temporary medical parking passes will be provided upon proof that a handicapped plate application has been filed.

ARTICLE 5B

Faculty/Staff Medical Permit Policy

Employees who require medical parking accommodations must submit a request for the same in writing to the Director of Human Resources, Dwight Hall, Room 306.

ARTICLE 5C

Handicap Parking

The handicap parking spaces on Campus are reserved for those who have obtained and properly display a handicap plate or placard ONLY. Those without the proper plate or placard are not permitted to park in these spaces at any time and will be ticketed/towed at the owner's expense. The current handicap spaces are located in the following areas*:

Administrative Lot	May Front
Church Lot	McAuliffe Space Center
College Center Lot	O'Connor Hall Side
ITS / Rear of Library	Upper Normal Hill Lot
Larned Hall Side	Towers Front
Linsley Hall Rear	

*Please note: these areas are subject to change at any time.
For more information on applying for and obtaining a handicap placard, please visit the Registry of Motor Vehicles' website: www.mass.gov/rmv

ARTICLE 6

Resident Directors' Parking

A. Resident Director's Parking

Resident Directors must obtain parking decals and park in their assigned areas.

Vehicles not parked in compliance will be subject to being ticketed and towed at the owner's expense.

B. Resident Assistants and Graduate Assistants

Resident Assistants and Graduate Assistants must obtain a parking decal and park in their assigned areas.

ARTICLE 7

Towing and Parking Fines

Any violation of the Framingham State College Parking Rules and Regulations may result in ticketing and towing of a vehicle. All towing and storage of vehicles will be at the owner's expense. All fees levied will be in accordance with Massachusetts General Laws, Chapter 159b, Section 6b and 6c. The fee structure is as follows:

If the tow truck is called and cancelled prior to the tow truck leaving the company's tow yard, there will be no charge to the vehicle's owner.

If a tow truck is en route or at the scene of the tow when the vehicle's operator arrives, up to one half of the regular fee will be levied, regardless of whether any towing equipment is attached to the vehicle. The violator will be given 10 minutes to make payment before full towing charges and the towing of the vehicle are initiated.

Towed vehicles may be recovered from the towing vendor upon presentation of the operator's identification, vehicle registration, and full payment of the required fee. The Framingham State College Police Department cannot provide transportation to the tow company. You may reach Tommy's Taxi at (508) 872-3500.

ARTICLE 8

Towing and Parking Appeals

All appeals of tickets must be submitted, within 21 days of the violation, on the "Request for Ticket Appeal or Hearing Form," which is available in the Parking Clerk's Office, located at the Facilities House, 42 Maynard Road. These forms may also be picked up in the lobby of the Framingham State College Police Department, located on the first floor of the D. Justin McCarthy College Center.

All current Framingham State College violations may be paid through the mail by check or money order made payable to:

Framingham State College Parking Clerk
P.O. Box 51936
Boston, MA 02205-51936

Current and overdue violations may be paid in person at the Office of the Parking Clerk, located in the Facilities House. Registry marked tickets require a certified receipt available **only** through the parking clerk's office. **Only** money orders, certified checks or cash are accepted. Office hours for the Parking Clerk are Monday through Friday, 8:30 a.m. – 12 noon and 1:00 p.m. – 4:00 p.m. (Closed 12 noon – 1:00 p.m.). The Parking Clerk's telephone number is (508) 626-4526.

If you wish to appeal a Town of Framingham ticket, you must contact the Framingham Parking Clerk located at:

Town of Framingham
Memorial Building
150 Concord St.
Framingham, MA 01702
508-626-1311

Please note that tickets cannot be paid at the Framingham State College Police Department.

ARTICLE 9

Your Responsibility

It is the responsibility of each member of the College Community to read, understand, and abide by these regulations. (**Ignorance of these rules and regulations is not a valid excuse when a violation is being appealed through the Parking Clerk's Office.**)

The function of the Framingham State College Police Department is to provide service to and protection for each member of the Framingham State College Community. The Framingham State College Police Department recognizes that available parking is limited. In the interest of safety for all, we must enforce established motor vehicle rules and regulations. All vehicles on Framingham State College property must be registered, insured, and fully operational.

Any area not specified for parking has intentionally been left open to reduce traffic hazards and to permit passage of emergency vehicles. Park only in the designated areas, in spaces outlined for parking. The absence of posted signs will not constitute a valid excuse for violating Framingham State College Parking Rules and Regulations. These rules and regulations are subject to change and may be updated without prior notice. Vehicles not found in compliance with the rules and regulations will be ticketed and towed at the owner's expense.

ARTICLE 10

Winter Snow Ban and Snow Emergency

A. Winter Snow Ban

The winter snow ban goes into effect every year on November 1st and continues through April 15th. If weather conditions warrant, these dates may be extended and ample notice will be given to the community. All rules and regulations will be strictly enforced.

Visitors authorized to park at the Maple Two Commuter Overflow Lot must park along the fence that surrounds the parking lot. No vehicles will be allowed to park around the perimeter of the lot. Vehicles that are parked around the perimeter will be subject to being ticketed and towed at the owner's expense.

B. Snow Emergency

No resident student shall park in these locations at any time unless authorized by the Framingham State College Police Department. During any "snow emergency" the College will follow the policy below:

When the College determines a "snow emergency", all vehicles must be moved to the College Center Lot and/or the Church Street Lot. This includes all employees' vehicles authorized to park on upper campus. These locations are for faculty/staff, employees and visitors to the library. Vehicles must be moved when a "snow emergency" is declared. No resident student shall park in these locations at any time. All vehicles must be removed from upper campus, which includes the Normal Hill Lot, the State Street Lot (this is inclusive of the old Towers Lot), the Athletic Facility Lot, the Bement Lot and all service roads. There will be no exceptions allowed once a "snow emergency" has been declared. Vehicles not moved within two hours of a "snow emergency" announcement will be ticketed and towed at the owner's expense.

When the announcement of a "snow emergency" is made to the community, it is imperative that everyone move their vehicles within two hours of such notification, regardless of what the weather is at the time of notification. Please note that it is the vehicle operator's responsibility to facilitate any work (shoveling, etc.) that needs to be done in order to remove a vehicle from an area. It is not the responsibility of the College or any of its representatives to handle snow removal from on or around a vehicle. Please note that the shuttle bus will not run if road conditions become hazardous.

Please note: There is no overnight guest parking allowed during a snow emergency.

Any owner of a vehicle that gets towed more than once during a “snow emergency” may be subject to losing parking privileges on campus for the remainder of the year.

**C. Resident Directors’ Relocation
During a Snow Emergency**

Please note that Resident Directors may be instructed to move their vehicles during a snow emergency or for snow removal.

The Framingham State College Police Department will attempt to notify you in a timely fashion if it becomes necessary to move your vehicle to another area.

Guests of Resident Directors will have to sign in their vehicles and obtain a dashboard parking pass for a location to be determined at the time of the snow emergency.

ARTICLE 11

Restricted Parking Areas on Campus

It shall be a violation of the rules and regulations to park as listed below. Any operators parking in a listed category may have their cars ticketed and/or towed at the owner’s expense.

1. On any sidewalk or crosswalk.
2. Within any intersection.
3. On any street within twenty feet of an intersection.
4. Within ten feet of a fire hydrant.
5. On the roadway side of any vehicle stopped or parked at the curb (double-parked).
6. In front of any driveway.
7. On a street or road in a manner that leaves less than ten feet of clearance space and obstructs the lane for possible traffic.

8. On lands, lawns or open areas not set aside for parking under these regulations.
9. In front of or partially blocking a gateway, an entrance to an athletic field, or any other area.
10. In a delivery or service zone, except when loading or unloading.
11. Adjacent to any building while obstructing an exit/entrance.
12. In any area designated as reserved for emergency vehicles.
13. Within posted or marked FIRE LANES.
14. Within posted NO PARKING zones.
15. In any parking area or space other than one authorized by a valid parking decal or permit affixed to the vehicle.
16. In a manner that obstructs or impedes entry or exit to trash receptacles, sidewalks, walkways, or parking areas.
17. In any parking area in such a manner that the vehicle occupies more than one marked space, or obstructs the exit or entry of any other vehicle.
18. In any handicap zone set aside for handicapped plates ONLY.
19. In any area set aside for medical decal parking ONLY.
20. Any area blocked off/coned off for a specific event for participants. Any vehicle unauthorized to park in these areas or anyone who moves such blockades and is not authorized to park in the area will be subject to being ticketed and towed.
21. NOTE: No unauthorized student parking should occur in driveways or lots of houses or businesses in the neighborhood areas surrounding the campus.
22. Parking utilizing a parking decal or temporary parking pass that was obtained for use on another person's vehicle or a vehicle other than that for which it was obtained.
23. Falsely representing oneself as a guest in order to sign a vehicle in.
24. Improper display of decal (must be on the driver's side rear window) or temporary parking pass (driver's side dashboard – entire parking pass must be fully visible to the police officer).

ARTICLE 12

Damage or Theft

The College does not carry damage or theft insurance for any property not owned directly by the College. Framingham State College is not responsible for damage or theft of motor vehicles when parked on College property.

ARTICLE 13

Disabled Motor Vehicles

Disabled motor vehicles must be reported to the Framingham State College Police Department immediately to avoid being ticketed and/or towed. Ample time will be given to have the vehicle removed by the owner, providing the vehicle is not in an unsafe area or a restricted area. The owner or operator must fill out a disabled motor vehicle card at the station of the Framingham State College Police Department. An officer will be dispatched to verify the status of the disabled vehicle. Failure to report a disabled vehicle and to follow the necessary procedure may result in being ticketed and towed.

ARTICLE 14

Shuttle Bus

The Framingham State College shuttle bus hours of operation are as follows:

Sunday:	8 AM – 2 AM	Thursday:	7 AM – 2 AM
Monday:	7 AM – 2 AM	Friday:	7 AM – 2 AM
Tuesday:	7 AM – 2 AM	Saturday:	8 AM – 2 AM
Wednesday:	7 AM – 2 AM		

The shuttle bus stop is located in front of Crocker Hall. It stops at Maple Street Lot, Maple Lot #1, Maple Lot #2, Union Avenue Lot, and then returns to upper campus. Depending on traffic flow, it takes approximately twenty minutes for the entire route.

Please be advised that *NO* escorts will be offered during daylight hours when the shuttle is not in service. Please plan accordingly.



If you have tinted windows, affix the decal in the appropriate location and leave a note on the driver's side dashboard. Address this note to the Framingham State College Police; the note should include the type of decal and number you have been assigned.



FRAMINGHAM STATE COLLEGE

100 State Street, P.O. Box 9101, Framingham, MA 01701-9101

*Designed and Printed by
FSC PRINT SERVICES*