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Diploma Batch #: _____	

Master's Degree
Commencement and Comprehensive Examination* APPLICATION**

- I am in a program **requiring** a comprehensive examination*. A check for \$160.00 is enclosed. (Deadline for Summer 2007 is April 15; deadline for Fall 2007 is August 15; and deadline for Spring 2008 is January 15)
- I am in a program that **does not require** the examination. A check for \$35.00 is enclosed for Commencement.** (Applications must be received one month into the last semester of study to ensure that the diploma is available at graduation.)

PLEASE PRINT YOUR NAME EXACTLY AS IT SHOULD APPEAR ON YOUR DIPLOMA

Name _____
First Middle Last

Address _____
Street City/Town Zip Code

Home Phone _____ Work Phone _____
Area Code/Number Area Code/Number

Social Security Number _____ Date of Birth _____ E-Mail _____

Degree Program _____ Expected Date of Graduation _____

Courses/Requirements Remaining _____

Section I: For those students whose program requires a comprehensive examination.

The following panel information applies to all students who must complete the comprehensive examination in order to graduate. Curriculum and Instructional Technology Masters students will take their online exam on the first Saturday of April (for Spring); August (for Summer); and December (for Fall), panel members are not required for this program. For general information about the CIT exam visit: www.academicsonline.org/MEDportcomp.htm.

- I plan to seek an additional teacher license in _____ as a result of this degree.
- I will be taking the comprehensive examination as arranged by my advisor.
- I will be taking an oral or written examination as *I have* arranged it.

Exam Date _____ Time _____ Place _____

Panel Member Chairing Exam _____ Initials _____

Second Panel Member _____ Initials _____

Third Panel Member _____ Initials _____

Student Signature _____ Date _____

Approved to take Comprehensive Exam:

Associate Dean Signature _____ Date _____

IMPORTANT INFORMATION REGARDING THE COMPREHENSIVE EXAMINATION

A three-member panel is required except in repeat examinations where a panel of five, including the associate dean, is required. In the case of the M.Ed., one panel member must represent the Education Department while the other two must represent the discipline.

Section II: For those students whose program does not require a comprehensive examination.

Approved to Graduate upon successful completion of: _____

Associate Dean Signature _____ Date _____

