



FRAMINGHAM STATE COLLEGE

Division of Graduate and Continuing Education

100 State Street, PO Box 9101

Framingham, MA 01701-9101

(508) 626-4550

www.choosefsc.org

Graduate Certificate Program Application for Admission

PLEASE CHECK THE APPROPRIATE CERTIFICATE*

- Online Graduate Certificate in Nutrition Education for Nutrition Professionals
- Online Graduate Certificate in Nutrition Education for Teachers
- Graduate Certificate in Children's Literature
- Graduate Certificate in Instructional Technology Proficiency – offered online

- Graduate Certificate in Human Resource Management
- Graduate Certificate in Merchandising
- Graduate Certificate in Certified Alcoholism and Drug Abuse Counseling
- Graduate Certificate in Nursing Education

INSTRUCTIONS:

1. Complete and sign the application.
2. Enclose application fee of \$50.
3. Submit **official** transcript(s) showing degree(s) awarded and date(s).

4. All credentials should be forwarded to:

**Graduate & Continuing Education
Graduate Certificate Programs
Framingham State College
100 State Street, PO Box 9101
Framingham, MA 01701-9101**

A

PERSONAL INFORMATION Please Type or Print:

Social Security Number:

Legal Name:

Last name/Surname

First name

Middle name

Other name(s) under which records may appear:

(e.g. maiden name)

Last name/Surname

First name

Mailing address:

Number and street

City

State

Zip Code

Country, if foreign

Telephone number:

Area code + number

E-mail address (if applicable):

@

Birthplace:

City

State or province

Country, if foreign

Date of birth (optional):

Month

Day

Year

Citizenship (REQUIRED):

United States

Permanent Resident

Foreign

(country)

Other

(please specify)

Sex:

Male

Female

Ethnic/Racial Background (optional):

American Indian/Alaskan Native

Asian/Pacific Islander/Indian
Subcontinent

Black/African American
(Non-Hispanic)

Hispanic/Latino

Cape Verdean

White (Non-Hispanic)

Multiracial/Other
Please specify

* Graduate certificate students must have completed a bachelor's degree.

B EDUCATION

Obtain **official** transcript(s) showing degree(s) awarded and date(s).

Name of School	Location (City and State)	Degree	Date of Graduation
----------------	---------------------------	--------	--------------------

TRANSFER COURSE

Those wishing to transfer one graduate course from another institution must submit an official transcript showing name of course and grade received for consideration.

Name of School	Name of Course	Grade	Date
----------------	----------------	-------	------

C EMPLOYMENT INFORMATION

Employer	Position	Dates
----------	----------	-------

1. _____
2. _____

D STATEMENT OF PURPOSE

Each candidate must submit a statement describing his or her goals including the specific context within which the Certificate, once awarded, will be applied (300 words). Please submit a separate sheet of paper.

GENERAL INFORMATION

ACADEMIC ADVISING

Academic advisors are available both day and evening to assist you in making decisions. Please call (508) 626-4550 to make an appointment.

ADMISSION TIMETABLE

Applications are reviewed throughout the year. No application will be reviewed unless it is complete. Most students can begin in a fall, spring, or summer semester.

SIGNATURE: All applications must be signed.

The College reserves the right to withdraw without notice any application which is not complete. All materials submitted become the property of the College. By my signature, I certify that the information I have provided about my academic and personal history and residency is accurate and complete. Failure to disclose any required information may result in denial of admission or retroactive administrative withdrawal from the College without refund or course credits.

I understand that information about applicants that is furnished to Framingham State College will be kept confidential and will only be released to public higher education system personnel and secondary school officials authorized to receive this information or to educational agencies and institutions for research purposes.

APPLICATION CHECKLIST

- Signed application form
- Application fee- \$50.00
- Statement of Purpose
- Official transcript(s) in sealed envelopes

Applicant's Signature	Date
-----------------------	------

NOTICE TO STUDENTS:

This bulletin/application is a guide for information and not a contract. The College reserves the right to change requirements for degrees, prerequisites, scheduling and all other information provided. The financial requirements of the College, legislative action and/or other circumstances may require adjustments to tuition and/or fees. The College reserves the right to make adjustments in these charges. Students acknowledge this reservation by submitting application for admission and/or by registering for classes.

NONDISCRIMINATION POLICY:

Framingham State College prohibits discrimination in education and employment on the basis of race, color, sex, sexual orientation, religion, creed, disability, veteran status, age, national origin or marital status. The College is committed to providing fair treatment and equal opportunity in all aspects of the recruitment and admission of students through its policies and programs and as required by Federal and State laws and regulations. Inquiries regarding the application of these policies, laws and regulations may be referred to the Office of Affirmative Action/ADA Coordinator, Framingham State College, 100 State Street, P.O. Box 9101, Framingham, MA 01701-9101, or to the Office of the Assistant Secretary for Civil Rights, United States Department of Education, Washington, D.C.