



Graduate and Continuing Education
100 State Street, P.O. Box 9101
Framingham, MA 01701-9101

Tel: 508.626.4550; Fax: 508.626.4030
dgce@framingham.edu
www.framingham.edu/dgce

Undergraduate Certificate Program

Application for Admission

Please check the appropriate certificate:

- Computer Programming
- Information Technology Fluency
- Network and System Administration Management
- Software Engineering

Instructions:

1. Complete and sign the application.
2. Enclose application fee of \$30.
3. Submit **official** high school transcript with verification of graduation. GED holders must arrange for an official GED score report to be forwarded.

4. All credentials should be forwarded to:

Graduate and Continuing Education
Framingham State University
100 State Street, P.O. Box 9101
Framingham, MA 01701-9101

A. Personal Information

Please Type or Print

Anticipated Term of Entry: Fall Spring

Social Security Number (or FSC ID): _____ Date of Birth: _____
Month Day Year

Legal Name: _____
Last name/Surname First name Middle name

Other name(s) under which records may appear: _____
(e.g., maiden name) Last name/Surname First name

Have you ever been convicted of a felony? Yes No If yes, please explain: _____

Mailing address: _____
Number and Street

City State Zip Code Country, if foreign

Telephone number: _____
Area code + number

E-mail address: _____

Birthplace: _____
City State or province Country, if foreign

Ethnic/Racial Background

1. Are you Hispanic/Latino? Yes No
2. What is your racial background? (Choose all that apply)
 - American Indian/Alaskan Native Cape Verdean
 - Asian Native Hawaiian/Other Pacific Islander
 - Black/African American White

Citizenship (required)

- United States
- Permanent Resident
- Foreign (Country): _____
- Other (specify): _____

Education

Obtain official high school transcript, GED Report, or college transcript showing degree earned.

Name of School	Location (City and State)	Degree; if Applicable	Date of Graduation
----------------	---------------------------	-----------------------	--------------------

Transfer Course

Those wishing to transfer one course from another institution must submit an official transcript showing name of course and grade received for consideration.

Name of School	Name of Course	Grade	Date
----------------	----------------	-------	------

B. Employment Information

Employer	Position	Dates
----------	----------	-------

1.

2.

General Information

ACADEMIC ADVISING

Academic Advisors are available during the evening to assist you in making decisions. Please call 508-626-4550 to schedule an appointment.

ADMISSION TIMETABLE

Applications are reviewed throughout the year. No application will be reviewed unless it is complete. Most students can begin in a fall, spring, or summer semester.

Application Checklist

- Signature (all applications must be signed)
- Application fee - \$30.00
- Official transcript(s) in sealed envelopes

SIGNATURE: All applications must be signed.

The University reserves the right to withdraw without notice any application which is not complete. All materials submitted become the property of the University. By my signature, I certify that the information I have provided about my academic and personal history and residency is accurate and complete. Failure to disclose any required information may result in denial of admission or retroactive administrative withdrawal from the University without refund or course credits.

I understand that information about applicants that is furnished to Framingham State University will be kept confidential and will only be released to public higher education system personnel and secondary school officials authorized to receive this information or to educational agencies and institutions for research purposes.

Applicant's Signature

Date

NOTICE TO STUDENTS:

This bulletin/application is a guide for information and not a contract. The University reserves the right to change requirements for degrees, prerequisites, scheduling and all other information provided. The financial requirements of the University, legislative action and/or other circumstances may require adjustments to tuition and/or fees. The University reserves the right to make adjustments in these charges. Students acknowledge this reservation by submitting application for admission and/or by registering for classes.

NONDISCRIMINATION POLICY:

Framingham State University prohibits discrimination in education and employment on the basis of race, color, sexual orientation, religion, creed, disability, veteran status, age, national origin or marital status. The University is committed to providing fair treatment and equal opportunity in all aspects of the recruitment and admission of students through its policies and programs and as required by Federal and State laws and regulations. Inquiries regarding the application of these policies, laws and regulations may be referred to the Office of Affirmative Action/ADA Coordinator, Framingham State University, 100 State Street, P.O. Box 9101, Framingham, MA 01701-9101, or to the Office of the Assistant Secretary for Civil Rights, United States Department of Education, Washington, D.C.

Rev. 10/2011