

## 2011-2012 Vacation Housing Application

Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Residence Hall and Room #: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Stumail: \_\_\_\_\_@student.framingham.edu Sex: \_\_ male \_\_ female

Vacation Housing is available in Linsley Hall. I am applying for the following vacation housing period(s) (check all that apply):

**Thanksgiving Break:** From 6:00 p.m. November 23, 2011 through 1:00 p.m. on Sunday, November 27, 2011.

**Cost:** \$160; **Application Deadline:** by 4p.m. on 11/22/11

**Winter Break:** From 12 Noon on January 1, 2012 through 8:00 a.m. on January 18, 2012.

**Cost:** \$680; **Application Deadline:** by 4:00 p.m. on 12/16/11

**Note:** *All residence halls are closed 12/22/11 to 12:00 noon on 1/1/12.*

**Spring Break:** From 6:00 p.m. on Friday, March 9, 2012 through 1:00 p.m. on Sunday, March 18, 2012.

**Cost:** \$360; **Application Deadline:** by 4p.m. on 3/2/12

The following rules and regulations apply to vacation period housing:

- ❖ **ELIGIBILITY:** Must be a current 2011-2012 resident student. All applicants must be in good academic, financial and social standing at Framingham State University.
- ❖ **HOSTS:** Applicants who do not reside in Linsley Hall are responsible for securing a Linsley host and returning the attached host agreement form with the application. Applicants will utilize their hosts room & bed during the vacation period(s). Note: For Winter Break, it is very important that you confirm that your host will be returning to Linsley as a Spring 2012 resident student. Winter vacation housing is contingent upon your host remaining a Spring 2012 resident.
- ❖ **KEYS:** Vacation housing occupants will need to arrange to meet with their host to obtain the room key from their host directly. Spare keys are not available and keys will not be distributed by RAs during check-in. Similarly, vacation housing occupants need to arrange to personally return keys to their host.
- ❖ **GUESTS:** No overnight guests (2:00 a.m. - 6:00 a.m.) are allowed during vacation housing periods.
- ❖ **APPLICATION:** Completed applications will be processed on a space available basis.
- ❖ **SECURITY:** The front doors of the building may NEVER be propped open.

Framingham State University  
Office of Residence Life

- ❖ **TREATMENT OF PREMISES:** If you are staying in a room other than your regularly assigned room, it must be returned in proper condition. If it is not returned in proper condition, the vacation housing occupants will be subject to cleaning/damage assessments and/or judicial charges.
- ❖ **ATHLETIC EQUIPMENT/PERSONAL PROPERTY:** Neither athletic equipment nor personal property may be left in hallways or common areas. Items left in hallways or common areas will be removed and discarded.
- ❖ **CANCELLATION AND REFUND:** Cancellation made in writing (email to [residencelife@framingham.edu](mailto:residencelife@framingham.edu) from student email account) before the first day of the specified vacation housing period will receive full refund. After taking occupancy the student remains responsible for the full vacation period housing charges.
- ❖ **DAMAGE:** You agree to be responsible for any damage or theft that occurs in the room. Vacation housing residents share responsibility for any common area damage which occurs during the vacation period not attributed to specific individuals.
- ❖ **POLICIES:** All rules and regulations outlined in the RAM Student Handbook, Guide to Residence Living, and Residence Hall License Agreement remain in effect during vacation period housing periods.

By signing below I agree to abide by vacation period housing rules and regulations and be responsible for the vacation period housing costs. Failure to abide by any of these rules and regulations can result in immediate termination of vacation housing. Violation of the rules and regulations can also result in loss of housing privileges for future break periods and/or disciplinary action through the judicial system. A completed application consists of this application form and, for students being hosted, a completed host contract for each vacation period (attached). Incomplete applications will not be processed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**COMPLETE AND RETURN THIS FORM AND COMPLETED HOST AGREEMENT(S) TO THE OFFICE OF RESIDENCE LIFE BY THE INDICATED DEADLINE.**

***For Office Use Only***

Vacation Assignment(s): \_\_\_\_\_ Host(s): \_\_\_\_\_

**- Linsley Host Agreement for 2011-2012 Vacation Housing  
(complete only if applicant is not a Linsley Resident)**

Linsley Host Name: \_\_\_\_\_  
Student Being Hosted (vacation occupant): \_\_\_\_\_  
Linsley Hall Room #: \_\_\_\_\_ Host's Phone: \_\_\_\_\_  
Room/Suite will host (check one)  Male  Female residents during the (check all that apply):  
 Thanksgiving Break;  Winter Break;  Spring Break

I would like to host indicated resident needing the use of my assigned space during the indicated vacation housing periods. I understand that all vacation housing rooms and suites are single sex occupancy. I further understand that I may not host more than one person, and that all my roommates and suitemates (if applicable) must sign their consent to my hosting this individual. If I am a Winter Break Host I understand that I MUST return to Linsley Hall as a spring resident.

**The host student agrees to meet with the vacation housing occupant to arrange an exchange of his or her room key(s) before and after the vacation housing period.** If the key is not exchanged the room will be unlocked and the person staying in Linsley host room will not be able to lock the door when not present until a lock change, billed to the host and/or vacation housing resident, is completed. All parties understand that spare keys are not available and that the Residence Life staff will not be issuing keys to vacation residents. In the event the host's key(s) is not returned to host at the agreed upon time, the host resident(s) will notify the RD, who will request a lock change. The vacation resident will incur the cost of a lock change to the room (\$120.00 minimum) and, if applicable, suite (additional \$160.00 minimum). **The vacation resident agrees** that he or she will keep the room door locked at all times when not present, and conduct him or herself in a manner consistent with FSU and Residence Hall policies. The vacation housing resident agrees to be responsible for any damages incurred in the room during the time of his or her stay attributable to his/her behavior and/or negligence. Suite common areas will be unlocked and accessible during this period. Suite residents are advised to remove items of value from suite common areas. A person wanting to live in a suite must have the approval (signature) of all suite members.

**All parties have read and agree to all terms outlined in this agreement. By signing below, I/we authorize the designated student(s) to reside in my/our assigned room over the designated vacation housing period.**

Vacation Housing Applicant Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
Linsley Host Resident Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
Host's Roommate Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
Suitemates Signature(s) (if applicable):  
(1) \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ (2) \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
(3) \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ (4) \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
(5) \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ (6) \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_