



# Framingham State University

## Student Accounts

100 State Street • P.O. Box 9101 • Framingham, MA 01701-9101 • T (508) 626-4514 • F (508) 626-4598 • www.framingham.edu  
Portal: my.Framingham.edu • studentaccounts@framingham.edu • Dwight Hall, Room 204 • Hours: Monday through Friday, 8:30 a.m. to 5 p.m.

### ALL ABOUT TUITION AND FEES FOR THE DAY DIVISION - SPRING 2012 TERM (201220)

In order to fulfill your payment requirements for the Spring 2012 term at Framingham State University (FSU), you must do ALL of the following by the due date of the eBill:

1. Make payment in full of your "Current Account Balance"
2. Notify the University that you will or will not be attending this term regardless of your Account Balance
3. If you are a NEW full-time student (3 courses or more), you have been charged the health insurance premium offered by the University. Go on-line to waive or enroll in the health insurance coverage. If you waive, the amount will be deducted from your account within 5 business days.

To view your eBill, log into myFramingham and click the Accounts "tab" in the top, menu section. Click the View Account Detail or View Recent Account Activity to move into the Bill+Payment Suite. From here you can: view your eBill; set up Authorized Users (parents, guardians, employers, etc.); make payments; make

deposits; check for pending refunds; and update your profile. When you access your eBill, you can fulfill ALL the payment requirements in one place.

***Do not ignore your Student eBill even if there is no Payment Due. Failure to complete all of these requirements by the due date will result in loss of classes, residence hall reservation and parking assignment. In addition, a \$50.00 late fee will be charged.***

If you are completing your payment requirements by mail, submit:

- Full payment by check of "Current Account Balance"
- A copy of your eBill
- If applicable, a copy of non-FSU award letters or State employee tuition waiver
- You must waive or enroll in Health Insurance on-line

#### 1. PAYMENT OF "CURRENT ACCOUNT BALANCE"

**On-Line:** Log into my.Framingham.edu, pay by check or credit card (MasterCard, Visa, Discover, Amex). If you have problems logging in or forgot your password, please contact the Student ITS Helpdesk at (508) 215-5950 or sthd@framingham.edu.

**In Person:** Pay by cash, check or credit card at the Student Accounts Office.

**Mail:** If you would like to mail in your payment by check, you must include a copy of your eBill along with your check. All checks should be made payable to Framingham State University. Please include your 9 digit student ID# on all checks submitted.

You may make adjustments to your "Current Account Balance" if you are making enrollment, meal plan, parking or residence hall changes, have enrolled in the Payment Plan, have received non-FSU scholarships, grants and loans, or have a State employee tuition waiver. You may indicate these changes on-line. You must make payment of any new calculated Account Balance. You will not receive a new eBill based upon these changes.

***Check your account activity for transactions and changes in the amount due since your latest eBill.***

**NOTE:** If you have applied for FSU financial aid and your eBill does not reflect these credits, you must pay the Account Balance now and you will be refunded when the financial aid funds are received and credited to your account. Only awards preprinted on the eBill may be applied toward charges. If you have listed non-FSU scholarships,

grants and loans or a State employee waiver, you must mail or fax a copy of these documents. Please include your 9 digit ID# on all documents. See the "Outside Aid" section on page 4. See the "Monthly Payment Plan" section on page 4 for more information regarding the Payment Plan. ***If you have a zero or credit balance, you still must comply with requirements #2 and #3.***

#### 2. NOTIFICATION OF RETURNING TO FSU

***You must notify FSU that you will be returning this term.*** Even if you have a zero or credit "Current Account Balance" and have no Payment Due, you must notify FSU of your intent to return to the University. You may do so on-line at my.Framingham.edu on the homepage.

#### 3. HEALTH INSURANCE REQUIREMENT

State law requires all full time students (3 or more courses – Day Division, DGCE or a combination of both) attending Framingham State University to have Health Insurance. If you are a NEW full time student, you have been charged for spring coverage. If you completed a waiver or enrolled in the insurance coverage for the full year, you were not charged and no action is required at this time.

If you are a NEW student and have coverage under a health insurance policy, you must complete the on-line Health Insurance Waiver Form by the due date of the eBill. If you do not have proper health insurance coverage, you must enroll on-line in the health insurance offered by the University. You may link to the insurance web site through my.Framingham.edu on the homepage.

#### PLEASE NOTE THE FOLLOWING:

All funds awarded by Framingham State University will be credited to your student account provided you fulfill all requirements for any awards or credits. Any credits applied to your account are in anticipation of scholarships, grants, loans, waivers, and TMS Plan payments. If changes in these credits occur which result in a "Current Account Balance," you will be responsible for full payment of this Balance.

***Students who have not satisfied their eBill or, if applicable, Health Insurance requirement, will not be issued grades, diploma or transcript, or be permitted to register for any courses or programs.***

*All information contained herein is in effect at the time of publication and is subject to change without notice.*

# FRAMINGHAM STATE UNIVERSITY

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### TUITION AND FEE CHARGES

#### TUITION

|                          | Full-Time<br>(3 or more course-credits) |           | Part-Time<br>(2 course-credits) |           | Part-Time<br>(1 course-credit) |           |
|--------------------------|---|-----------|---------------------------------|-----------|--------------------------------|-----------|
|                          | Undergraduate                           | Graduate  | Undergraduate                   | Graduate  | Undergraduate                  | Graduate  |
| In State                 | \$ 485.00                               | \$ 837.50 | \$ 324.00                       | \$ 560.00 | \$ 162.00                      | \$ 280.00 |
| Out-of-State             | 3,525.00                                | 3,525.00  | 2,350.00                        | 2,350.00  | 1,175.00                       | 1,175.00  |
| New England Regional     | 727.50                                  | 1,256.25  | 486.00                          | 838.00    | 243.00                         | 419.00    |
| International (F-1 Visa) | 3,525.00                                | 3,525.00  | 2,350.00                        | 2,350.00  | 1,175.00                       | 1,175.00  |

#### STUDENT FEES

|                    | Full-Time<br>(3 or more course-credits) | Part-Time<br>(2 course-credits) | Part-Time<br>(1 course-credit) |
|--------------------|---|---------------------------------|--------------------------------|
| Academic Support   | \$ 34.50                                | \$ 24.00                        | \$ 12.00                       |
| Arts & Humanities  | 2.50                                    | 2.00                            | 1.00                           |
| Athletics          | 133.50                                  | 90.00                           | 45.00                          |
| Career Advisement  | 17.50                                   | 12.00                           | 6.00                           |
| College Center     | 115.00                                  | 78.00                           | 39.00                          |
| College Operations | 2,839.50                                | 1,894.00                        | 947.00                         |
| Health             | 42.50                                   | 42.50                           | 42.50                          |
| Library            | 50.00                                   | 50.00                           | 50.00                          |
| Student Activity   | 70.00                                   | 48.00                           | 24.00                          |
| <b>TOTAL FEES</b>  | <b>3,305.00</b>                         | <b>2,240.50</b>                 | <b>1,166.50</b>                |

Senior citizens auditing a course will be charged \$130.00 in fees per course.

Graduation Fee: \$40

ID Replacement Fee: \$15

### RESIDENCE HALLS

- \$2,995.00: Horace Mann Hall, Corrine Hall Towers, Peirce Hall, O'Connor Hall, Larned Hall, Linsley Hall Standard
- \$3,245.00: Horace Mann Premier Jr. Suites
- \$3,495.00: Linsley Hall Suites
- \$3,625.00: North Hall Conjoined Double
- \$4,125.00: North Hall Suite Rooms and Design Singles

DESIGN SINGLE ROOMS an additional \$175.00/term

DOUBLE ROOMS USED AS SINGLES an additional \$800.00/term

### HEALTH INSURANCE

\$ 670.00 (SPRING 1/1/12 - 7/31/12)

### PARKING

Commuter students who park a vehicle on campus must have a Commuter Parking Decal. If you are a commuter student who does not plan to park a vehicle on campus, please contact Campus Police at 508-626-4911 or online at [www.framingham.edu/CampusPolice](http://www.framingham.edu/CampusPolice) for further instructions.

If you are a resident student and the resident parking fee has been included on the eBill and you do not wish to participate in this program, you may waive the charge, less the non-refundable \$100 deposit. A residence hall student whose status is changed to commuter must obtain a commuter parking decal to park a vehicle on campus. Parking decals will be mailed before the beginning of classes.

Please contact Campus Police at 508-626-4911 or online at [www.framingham.edu/CampusPolice](http://www.framingham.edu/CampusPolice) for additional detailed information.

Commuter Students Parking Fee:  
\$50 per term

Resident Hall Students Parking Fee:  
(these fees for spring include a non-refundable \$100 deposit)  
\$300.00 per term  
\$225.00 per term (Internship/Student Teaching Only)

### MEAL PLAN

|               |   |            |
|---------------|---|------------|
| BASIC         | 19 meals/week; 10 guest passes/term                   | \$1,465.00 |
| BRONZE        | 19 meals/week; 10 guest & \$100 DD/term               | \$1,540.00 |
| SILVER*       | 14 meals/week; 5 guest & \$150 DD/term                | \$1,540.00 |
| GOLD          | 120 meals & \$200 DD/term                             | \$1,615.00 |
| PLATINUM**    | 75 meals & \$500 DD/term                              | \$1,615.00 |
| Block 25      | 25 meals/term (commuters only)                        | \$ 175.00  |
| Block 50      | 50 meals/term (commuters only)                        | \$ 350.00  |
| Block 50 PLUS | 50 meals/term plus \$500 RAM Cash<br>(commuters only) | \$ 830.00  |

\*First Year & Sophomore Default

\*\*Junior & Senior Default

A meal plan must be selected by all residence hall students. All meal plans are available to commuter students. If you wish to add or make a change to a meal plan, make the appropriate dollar adjustment on-line. Changing or adding a meal plan on or after January 19 may also be done at the Dining Services Office in the McCarthy Center. The Dining Dollars (DD) included with certain meals may be used at: the Marketplace, Juice Bar, Starbucks Cyber Café, Whittemore Library Café, or Sandella's Flatbread Café. Dining dollars expire at the end of the term and unused balances are non-refundable.

- Fees are mandatory and must be paid by all students.
- If you are a first-time student, your eBill has been credited with your non-refundable \$50.00 tuition deposit.
- In accordance with Board of Higher Education Policy No. FAAP 97-28, you may be subject to additional tuition charges per course if you take thirty-eight or more state-supported courses at Framingham State University. Currently, this additional tuition charge is \$940.00 per course.
- The non-refundable \$150.00 residence hall deposit is credited to the spring term eBill.
- Each resident student is also required to pay a damage deposit of \$100.00 at the beginning of the first term of residency of each academic year.

**NOTE: All information is effective for the spring 2012 term and is subject to change without notice. Payment and notification of the eBill or Statement not received by the due date, whether by mail or on-line, is subject to a \$50.00 late fee. A \$25.00 fee will be charged for a check returned unpaid by the bank. A \$15.00 fee will be charged for replacement of a student I.D. card. A Graduation fee of \$40.00 will be charged to senior students.**

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### CHARGE/REFUND POLICY

All refunds will be made by check payable to the student.

#### IF A STUDENT IS WITHDRAWING FROM THE UNIVERSITY:

The student should so indicate by printing and signing the eBill and writing "Withdrawing" across it and mail it to the Registrar's Office. On or after January 19, 2012, the student must complete a "Notification of Withdrawal" form and submit it to the Office of the Registrar. ***No refund will be issued unless a "Notification of Withdrawal" form is completed.***

***For a student withdrawing from the University, the charge percentages below apply to tuition, fees, residence hall, and meal plan charges listed on page 2. Excluded from this policy are: the tuition deposit, the residence hall deposit, the resident parking deposit and fee, the returned check fee, the health insurance premium, and any other use or penalty fees which are non-refundable.***

| Date | Percent | Date | Percent | Date | Percent | Date | Percent | Date          | Percent | Date          | Percent   |
|------|---------|------|---------|------|---------|------|---------|---------------|---------|---------------|-----------|
| 1/19 | 1%      | 1/31 | 12%     | 2/12 | 24%     | 2/24 | 35%     | 3/7           | 47%     | 3/28          | 58%       |
| 1/20 | 2%      | 2/1  | 13%     | 2/13 | 25%     | 2/25 | 36%     | 3/8           | 48%     | 3/29          | 59%       |
| 1/21 | 3%      | 2/2  | 14%     | 2/14 | 26%     | 2/26 | 37%     | 3/9 thru 3/18 | 49%     | 3/30          | 60%       |
| 1/22 | 4%      | 2/3  | 15%     | 2/15 | 27%     | 2/27 | 38%     | 3/19          | 50%     | 3/31 or after | NO REFUND |
| 1/23 | 5%      | 2/4  | 16%     | 2/16 | 28%     | 2/28 | 39%     | 3/20          | 50%     |               |           |
| 1/24 | 6%      | 2/5  | 17%     | 2/17 | 29%     | 2/29 | 40%     | 3/21          | 51%     |               |           |
| 1/25 | 7%      | 2/6  | 18%     | 2/18 | 30%     | 3/1  | 41%     | 3/22          | 52%     |               |           |
| 1/26 | 8%      | 2/7  | 19%     | 2/19 | 30%     | 3/2  | 42%     | 3/23          | 53%     |               |           |
| 1/27 | 9%      | 2/8  | 20%     | 2/20 | 31%     | 3/3  | 43%     | 3/24          | 54%     |               |           |
| 1/28 | 10%     | 2/9  | 21%     | 2/21 | 32%     | 3/4  | 44%     | 3/25          | 55%     |               |           |
| 1/29 | 10%     | 2/10 | 22%     | 2/22 | 33%     | 3/5  | 45%     | 3/26          | 56%     |               |           |
| 1/30 | 11%     | 2/11 | 23%     | 2/23 | 34%     | 3/6  | 46%     | 3/27          | 57%     |               |           |

Please note that Federal regulations require that if you have received Federal financial aid funds, you will only be eligible to receive the same percentage of these funds, as illustrated above, based upon your official date of withdrawal. If you do not submit a "Notification of Withdrawal" form and the University determines that you have withdrawn, you will only be eligible to receive up to 50% of your Federal financial aid funds. You will be responsible to pay any balance due the University if financial aid funds are reduced.

#### IF A STUDENT IS REMAINING AT THE UNIVERSITY BUT WISHES TO:

- **CHANGE TO PART-TIME STATUS (FEWER THAN 3 COURSE CREDITS)**, the student may indicate the enrollment status change on the on-line worksheet and enter the dollar adjustment or send an email indicating the change request from full-time Day Division to part-time to registrarsoffice@framingham.edu with the subject Enrollment Status Request no later than the last day of the Course Add/Drop Period, January 26, 2012.
- **MOVE OUT OF THE RESIDENCE HALL:**
  - The housing contract is for the full academic year - students who move out of the residence halls remain responsible for spring semester.
  - The residence hall deposit is non-refundable.
  - A refund of the residence hall damage deposit is made at the end of each academic year after an assessment for any damages.
  - Please note that withdrawal from a residence hall does not automatically withdraw the student from the meal plan.
  - The resident parking fee is non-refundable.

For NEW spring 2012 resident students only: on or after January 19, 2012, there is no refund of the Residence Hall charges for a NEW student who withdraws from the residence hall.

If you have any questions regarding housing policies, please contact the Office of Residence Life at (508) 626-4636.

- **WITHDRAW FROM THE MEAL PLAN**, the student should so indicate on the on-line worksheet and enter the dollar adjustment. All residence hall students must have a meal plan (excludes Block 25, Block 50 and Block 50 PLUS). On or after January 19, 2012, the student must go to the Food Services Office and complete a form to withdraw from the meal plan. Absolutely no refunds will be issued without a completed form. The charge percentage will be at the same daily rate as listed in the top section of this page. Please note that any change to a less expensive meal plan must be made at the Food Services Office on or before January 26, 2012.

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### FINANCIAL AID

**APPLICATION.** Students who have not yet applied for Financial Aid for the 2011-2012 academic year may apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Since processing time of the application may take two to four weeks, other arrangements must be made for payment of the Student eBill by the due date. Applicants for Financial Aid who have not yet received an award by the due date of the eBill must pay the eBill and be reimbursed when the funds are received. ***All Financial Aid credits on the Student eBill are in anticipation of Financial Aid to be received by the University based upon certain qualifying criteria and obligations of the student. If the qualifying criteria are not met and/or the obligations of the student are not fulfilled, the credits will be removed from the student's account and the student will be immediately responsible for any "Current Account Balance".*** If you disagree with the amount of Financial Aid listed on your eBill, please contact the Financial Aid Office. Financial Aid is credited to spring term charges provided that you have completed all necessary paperwork.

**MASS GRANT.** Eligibility for this scholarship is determined by the Massachusetts Office of Student Financial Assistance based on your initial Free Application for Federal Student Aid (FAFSA) information. The Financial Aid Office verifies this information, and changes may result in a different award. Only awards preprinted on the Student eBill may be applied toward charges.

#### FEDERAL DIRECT STAFFORD STUDENT LOAN PROGRAM.

Students must sign a Master Promissory Note and must complete an Entrance Interview prior to receiving their Stafford Loan funds. Students who have not completed a Promissory Note or Entrance Interview can do so at [www.studentloans.gov](http://www.studentloans.gov).

***If a student does not complete an Entrance Interview or sign a***

***Promissory Note in a timely manner, the loan credit will be removed from the account and the student will be immediately responsible for any "Current Account Balance".*** All Federal Direct Stafford Loan funds will be received electronically by the University. Please note that your loan amount will be reduced by a 1% origination fee.

**OUTSIDE AID.** Students who have received scholarships, grants, or loans from sources other than Framingham State University must forward a copy of the award notification to the Financial Aid and Student Accounts Offices. On the on-line worksheet, you may deduct only scholarships, grants, and loans which have been verified by the granting source and which will be made payable to Framingham State University. Make the appropriate adjustment on the on-line worksheet. You must mail or fax a copy of the award or loan approval letter with a copy of your eBill and include your 9-digit student ID # on all pages. The scholarship/grant award letter must include the name and billing address of the award granting source. All awards are subject to confirmation from the granting source. A letter indicating that an award or loan is in process will not be accepted. Please include your 9-digit Student ID # on all documents.

**STATE EMPLOYEE WAIVER.** You may also deduct a State Employee Waiver. Make the appropriate adjustment on the on-line worksheet. A copy of the waiver form must be mailed or faxed. Please include your 9-digit student ID # on all documents.

**NATIONAL GUARD AND SENIOR CITIZENS.** National Guard and Senior Citizen waivers must be approved by the Office of Student Records and Registration Services. Note: You may also make the adjustment on-line and fax the copy to the Student Accounts Office. Please include your 9-digit student ID # on all documents.

### MONTHLY PAYMENT PLAN — TUITION MANAGEMENT SYSTEMS (TMS)

The "Monthly Payment Plan" offered through Tuition Management Systems enables a student to budget all or part of the Student eBill without interest. The Plan may be used in conjunction with all forms of Financial Aid such as grants, loans, and scholarships. Monthly payments must be made to TMS by the first of each month.

A student may participate in the Plan by budgeting costs from December 1 to April 1 for the spring term for an enrollment fee of \$40.00 for the single term.

If you wish to enroll, you must do so prior to the due date of the Student eBill. To enroll, go to TMS directly at [www.afford.com](http://www.afford.com). TMS will inform

the University of your enrollment in the Monthly Payment Plan and the budgeted amount.

Adjustments may be made to your TMS budget during the term, if needed, through TMS.

Questions regarding the Plan should be directed to Tuition Management Systems at (800) 356-8329.

The spring term budgeted amount is credited to the initial spring term Student eBill.

***If you are delinquent in your payment to TMS, the University will consider your Student eBill unsatisfied.***

### TELEPHONE NUMBERS

Student Accounts:  
(508) 626-4514

Financial Aid:  
(508) 626-4534

Health Services:  
(508) 626-4900

Office of the Registrar:  
(508) 626-4545

Residence Life:  
(508) 626-4636

Student ITS Help Desk:  
(508) 215-5950 (Technical Issues)

University Police:  
(508) 626-4911

Health Plan Administrator:  
(800) 437-6448

Tuition Management Systems:  
(800) 356-8329