



## INTERNATIONAL STUDENT APPLICATION CHECKLIST

### Before your application can be considered you must submit the following:

**APPLICATION**

Please visit our Website [www.framingham.edu/gradadmissions](http://www.framingham.edu/gradadmissions) to submit the online application.

**\$50 APPLICATION FEE**

Payment can be made by cash if paying in person, credit card if submitting fee at time of application submission, or check drawn on a U.S. bank made payable to Framingham State University. The applicant's name should be clearly marked on the check. Do not send foreign currency.

**COPY OF PASSPORT**

**COPY OF CURRENT VISA (if already in the United States)**

**PERMANENT OVERSEAS ADDRESS**

**ACADEMIC CREDENTIALS**

Official marks sheets, transcripts, and/or leaving certificates, with exam results from the secondary school and all universities the student has attended, should be sent directly from the institution(s) to the Office of Undergraduate Admissions. All applicants must submit proof of graduation from their secondary school. We cannot accept academic credentials by email.

**CERTIFIED, COURSE-BY-COURSE EVALUATION of FOREIGN CREDENTIALS**

The evaluation must include grade and credit hour equivalents for **ALL** course completed at college or university level. We accept foreign credential evaluations from the following evaluation services:

**Center for Educational Documentation (CED)**

[www.cedevaluations.com](http://www.cedevaluations.com)

**World Education Services (WES)**

[www.wes.org](http://www.wes.org)

**GRE/GMAT EXAM**

Official test results must be sent directly to the Office of Graduate Admissions from the respective testing center. **Exam results vary on Program Requirements. Please view the program requirements prior to taking the exam.**

Registration Information:

Graduate Record Exam (GRE)

<https://www.ets.org/gre/>

School Code: 3519

GMAT Exam

<http://www.mba.com/us>

School Code: 293-VX-21

**TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)**

Minimum score requirement:

Paper-based TOEFL: 550

Internet-based TOEFL: 79

IELTS: 6.0

Registration Information:

**TOEFL**

[www.ets.org](http://www.ets.org)

School code for Framingham State: 3519

**IELTS**

[www.IELTS.org](http://www.IELTS.org)

School code for Framingham State: 1904

The TOEFL may be waived for students whose native or academic language (K-12) is English or students who have successfully completed at least two full academic years in a college/university in the United States of America, United Kingdom, Australian, New Zealand or Canada. All other applicants must take the TOEFL/IELTS and have the official test results sent directly to the Office of Graduate Admissions.

**RÉSUMÉ OR DESCRIPTION OF ACTIVITIES**

Required if the applicant has been out of school for any period of time. Work experience, travel, family commitments, and other relevant information may be included.

**The items below are to be completed only by applicants seeking an F-1 student visa.**

**COPY OF CURRENT I-20 (for F-1 Visa holders already studying in US)**

**CERTIFICATION OF FINANCES**

This form verifies that the applicant has access to sufficient financial resources required to attend the University (this is a U.S. Immigration and Customs Enforcement). No other form may be submitted. Since the University is unable to provide financial aid to international students, the applicants must demonstrate adequate resources to meet the yearly estimated expenses.

**BANK LETTER/SOURCE OF FUNDS**

**F-1 visa applicants must demonstrate that the entire first year's expenses are either currently on deposit or are being provided by their home government or agency.** All sources of savings (personal, parental, or those of an individual sponsor) must be verified in a letter by a bank official on official bank stationery. Each financial institution must verify the legal name of the bank, the mailing address of the bank, the name and title of the signing bank official, the length of the banking relationship with the client, a telephone number where that official may be reached, and verification that the amount of \$28,000 (U.S. Dollars) or more is currently on deposit.

**WAIVER OF CONFIDENTIAL INFORMATION (optional)**

If the applicant wishes to authorize the University to communicate with other individuals (such as sponsor, friend, sibling, etc.) about the status of the application, this form must be completed and submitted with the application.

**Additional Information:**

**FINANCIAL AID**

Framingham State University is unable, under any circumstances, to provide financial aid to international students. In addition, the application fee will not be waived.

**I-20**

A decision on an international application for admission cannot be made until all required credentials, financial and academic, have been submitted. All international applicants should apply as early as possible to ensure timely processing of their application. **An I-20 form is issued only AFTER the applicant has been accepted and has submitted the appropriate deposit.** All applicants should retain copies of the financial documents submitted to the Office of Graduate Admissions. United States embassies, consulates, or the U.S. Citizenship and Immigration Services require this information before an F-1 visa can be issued.

**CHANGE OF STATUS**

Applicants looking to change from B-1 or B-2 status to F-1 status may not attend school until the change of status application is approved by USCIS.

**TUITION & FEES**

All international students (i.e. non-permanent residents or citizens of the U.S.) are classified as "out-of-state" students for tuition/billing purposes whether or not they require an F-1 visa.

**ALL CREDENTIALS SUBMITTED TO THE OFFICE OF GRADUATE ADMISSIONS BECOME THE PROPERTY OF FRAMINGHAM STATE UNIVERSITY, AND WILL NOT BE RETURNED TO THE APPLICANT.**

*Transcripts, test results, financial documents, and inquiries should be directed to:*

Office of Graduate Admissions  
Framingham State University  
100 State Street, P.O. Box 9101  
Framingham, MA 01701-9101

Telephone: 508-626-4501  
gradadmissions@framingham.edu  
www.framingham.edu

**Faxed documents will not be accepted.**