Framingham State University

Student Accounts Checklist

☐ *Satisfy Your Bill by the Due Date*

E-Bill Release Date: **July 5, 2023**
E-Bill Due Date: **August 2, 2023**

You may pay your balance in many different ways, including financial aid, alternative loans, a payment plan, scholarships, debit/credit card payments (American Express, MasterCard, Discover, and Visa), check, ACH, cash or 529 Plans. Failure to pay your balance by the due date may result in a late fee, hold, or drop of course schedule.

To view your e-bill account online:

1. Log into your MyFramingham account
2. Click on the menu at the top left of the homepage
3. Click on **Students** > **Finances**
4. Click on "**E-Pay Portal**"

☐ *Waive or Enroll in the University's Health Insurance*

State law requires all full-time students (3 or more courses) to have health insurance coverage. All full-time students will automatically be charged for annual health insurance coverage. Students who are currently on a health insurance plan at that time will need to waive the University's health insurance plan by the billing due date, <u>August 2, 2023</u>. All others must enroll on-line.

To <u>waive</u> or <u>enroll</u> in the University's health insurance:

1. Log into your MyFramingham account
2. Click on the menu at the top left of the homepage
3. Click on **Students** > **Finances**
4. Click on "**Enroll**" or "**Waive**" under the **Health Insurance Requirement** section

☐ *Set Up A Payment Plan*

FSU Payment Plan via my.framingham.edu
Call Student Accounts with Payment Plan Questions! 508-626-4514

Students may pay their balance monthly with a payment plan on the e-pay portal on my.framingham.edu! Monthly payments must be made on myFramingham by the first of each month. Payment plans range from 4 to 5 months long, beginning in July and ending in November. The earlier you set up your payment plan, the less money you will need to pay per month! The tentative enrollment fee is currently $40 per semester. To enroll in a payment plan, go to the e-pay portal and select "Payment Plan" on the right hand side.

Please enroll prior to the billing due date

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☐ *Add Authorized User(s)*

Students may give their parent, guardian or family member access to their account by making them an Authorized User. Authorized Users are able to log in to the student's billing account at any time with their own login information. The Student Accounts Office will not be able to disclose details of a student's account with you anyone who is not authorized.

To create an Authorized User account:

1. Log into your MyFramingham account
2. Click on the menu at the top left of the homepage
3. Click on **Students** > **Finances**
4. Click on "**E-Pay Portal**"
5. Click on Authorized Users on the right-hand side of the e-pay portal

☐ *Set Up An E-Refund Account*

Excess financial aid or payments on a student's account will result in a refund for the overpaid amount. The fastest and recommend way to receive your refund is by setting up an e-refund account.

To set up an e-refund account:

1. Log into myFramingham
2. Click on the top left menu on the homepage
3. Click on **Students** > **Finances**
4. Click on "**E-Pay Portal**"
5. On the right-hand side of the e-pay portal, click on "**Electronic Refunds**"

Questions? Contact Student Accounts!

Email: Studentaccounts@framingham.edu

Phone: 508-626-4514

In-Person: Our office is located on the 5th Floor of the McCarthy Center, in the Student Service Center (SSC) - Room 515. We are open from 9:00AM - 5:00PM Monday - Friday