



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ SEPTEMBER 28, 2016 6:30 P.M.

In Attendance: Trustees Nancy Budwig, Karl Bryan, Sonia Diaz, Kevin Foley, Richard Gregory, Michael Grilli, Richard Logan, Dana Neshe, Fernando Quezada, Robert Richards (Emeritus)

1.0 Chair's Report

Chair Logan began the meeting at 6:30 pm welcoming back Trustees to a new academic year.

Chair Logan called for a motion to approve the minutes of the May 17, 2016 meeting.

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On a motion duly made and seconded, it was voted to approve the minutes of the May 17, 2016 Board meeting.

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2.0 President's Report:

President Cevallos reported on the following matters:

- University Goals for AY2016-2017 including "3 R's" of recruitment, retention and responsiveness; as well as "3 P's" of policies, practices and procedures
- Next strategic plan will be written during this academic year
- Fundraising campaign has exceeded \$10 million mark with one year left to go
- Letter from President was published in first edition of the Gatepost educating students on freedom of speech and urging tolerance for open debate on campus

President Cevallos introduced Debbie Reagan Cleveland, Executive Director for Independent Association of Framingham State Alumni, who read a letter from an alumni and scholarship recipient praising her experience at FSU.

President Cevallos introduced Dr. Sunny Tam, Director of PSM in Biotechnology, who introduced Eva Gramajo, the student-in-the-spotlight. Ms. Gramajo spoke about her experience in the Professional Science Master's Degree program in Biotechnology with a Concentration in Quality Assurance program.

3.0 Chief of Staff & General Counsel and Secretary's Report



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Chief of Staff & General Counsel Rita Colucci informed the Board that Trustee Dana Neshe had been reappointed, and reported that the University was still waiting to hear about the reappointment of Trustee Gregory.

4.0 Student Trustee Report

Chair Logan introduced new student Trustee Karl Bryan. Trustee Bryan reported on student issues including:

- slow Wi-Fi
- slow RAM Shuttle service
- parking on campus
- lack of food options on campus, especially on the weekends
- lack of student input into new residence life policies
- student fees

Students were pleased with the response and transparency to the incident at the Campus Police department efforts in light of recent events.

Executive Vice President Dale Hamel will look into the issues that Trustee Bryan raised.

5.0 Academic Affairs

Provost and Vice President for Academic Affairs' Linda Vaden-Goad spoke briefly on the following matters:

- Honor's program retreat
- Fulbright Scholar in residence
- Reimagining the First Year program
- Goal of addressing 3 P's (policies, practices, procedures)
- Departments moved into Academic Affairs - CASA, Registrar and Academic Advising
- FSU/Children's Hospital food study (FS2) and new proposed study on fructose and fiber in diet
- 15% rule update

6.0 Enrollment and Student Development



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Vice President for Enrollment and Student Development Lorretta Holloway gave the following update:

- Campus and community resource guide on responsiveness
- Overall divisional goals
- Enrollment report ready at end of October – percentage of students of color has grown
- Enrollment data team was established, comprised of individuals on campus, including faculty
- Formation of Student Assistance Team to address students whose behavior indicates a need for some intervention, but does not rise to threatening behavior
- Student Services Center survey yielded 900 responses
- Movement of Marketing & Communications department to the Division of Enrollment and Student Development

7.0 Inclusive Excellence and Community Engagement

Chief Diversity and Inclusion Officer Sean Huddleston reported on the following matters in his division:

- University received HEED (Higher Education Excellence in Diversity) Award for the third year in a row
- Enrollment demographics for fall 2016 showing students of color at 37.2% of freshman class
- First event of Alumni Network of Color occurred during Homecoming Weekend and was a success
- Collaboration between the Inclusive Excellence Division and the Financial Services Division to establish a vendor diversity and inclusion initiative

8.0 Administration, Finance and Technology

Executive Vice President Dale Hamel reported on the following:

- Cohn Reznick was chosen as the University's external audit firm
- Drop in student enrollment (presented by Dean Jeremy Spencer)

Executive Vice President Hamel requested a motion on delegation authority to the finance committee to approve the audit of financial statements.



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On a motion duly made and seconded, it was voted to approve delegation to the Board of Trustees Finance Committee (the "Finance Committee") and the Board of Trustees Compliance, Audit and Risk Committee (the "CAR Committee) authority to review and approve the FY2016 Independent Audit of Financial Statements.

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Executive Vice President Dale Hamel asked for a motion to approve the personnel actions list:

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On a motion duly made and seconded, it was unanimously voted to accept the personnel actions list.

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Executive Vice President Dale Hamel reported on the following:

- Cash management and investment policy. No change in investment allocations recommended by finance committee but University may undergo RFP process soon
- On-going conversations between University and Danforth Museum to establish formal relationship. Conversation ensued regarding scope of liabilities, structure of relationship between the two institutions and fundraising efforts, with Trustee Gregory and Trustee Bryan stating that they would not support the effort if it would result in an increase in student fees
- Changes in capital spending plan, with some projects being pushed out to later years

9.0 New Business

Trustee Richard Gregory presented the following two matters on behalf of the Governance subcommittee, resulting in motions (below):



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- Equal Opportunity Plan of 2015 needed to be formally voted on for acceptance by the Board
- University requested a new subcommittee to focus on the work of the Division of Enrollment and Student Development, to meet two to three times a year, for the purpose of reviewing and considering policy matters and standards of practice pertaining to the departments within the Division of Enrollment and Student Development.

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On a motion duly made and seconded, it was unanimously voted to adopt the Equal Opportunity Plan of 2015.

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On a motion duly made and seconded, it was unanimously voted to amend its by-laws to create a sixth subcommittee of the full board entitled "Enrollment and Student Development" by including the following language: The Committee on Enrollment and Student Development reviews and considers policy matters and standards of practice pertaining to functions of the offices within Enrollment Management (i.e., Admissions, Financial Aid) and Student Affairs (i.e., Campus Ministry, Career Services, Community Standards, Counseling Center, Dean of Students Office, First-Year Programs, Health Center, Residence Life, Student Involvement, Veterans Services). The Committee is charged with examining the adequacy of resources allocated to support enrollment operations and the provision of high quality, student-centered, services within the Division. Such services include both curricular and co-curricular aspects of the student experience.

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Chair Logan requested a motion approving delegation authority over the liquor license needed for the Warren Center operations to Flik management company.

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On a motion duly made and seconded, it was unanimously voted to acknowledge



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and authorize the transfer of liquor license from Northeastern University to Framingham State University for the purposes of serving alcoholic beverages at the Warren Conference Center and Inn ("Center") and the appointment of the General Manager of Flik International Corporation to manage the food, beverage service and property for the Center. The General Manager will oversee all activities related to the serving of liquor on the premises pursuant to the liquor license.

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Executive Vice President Hamel asked for a motion to endorse the sale of a parcel of land on the property of the Warren Inn and Conference Center to the Town of Ashland. Proceeds from the sale would be kept in a University enterprise fund to be used for the maintenance of the facilities.

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On a motion duly made and seconded, it was unanimously voted to endorse the sale of property currently associated with the Warren Conference Center and Inn and identified as parcels located at 433 Chestnut Street (the "barn lot") and 517 Chestnut Street (the "farm house") in Ashland, Massachusetts for \$290,000.

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10.0 Public Comment

There was no public comment.

11.0 Adjourn Public Meeting

Trustee Quezada asked that as the University thinks about strategic planning, it consider the national conversation around education, including student debt and free tuition.

Chair Logan asked for a motion to adjourn the meeting.



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*On a motion duly made and seconded, it was unanimously voted to
adjourn the open meeting.*

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The meeting adjourned at 8:02 pm.

Respectfully Submitted,

Richard C. Logan
Chair
Framingham State University, Board of Trustees

Dr. F. Javier Cevallos
President
Framingham State University