



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

The meeting of the full board of trustees was called to order at 6:31 PM.

In Attendance: Trustees Logan, Foley, Bryan, Budwig, Diaz, Grilli, Herr, Neshe, Quezada

1.0 Chair's Report

Chair Richard Logan asked for a motion to approve the minutes from the April 4, 2018 meeting of the board of trustees;

On a motion duly made and seconded, it was voted to approve the minutes from the April 4, 2018 board of trustees meeting.

Chair Logan explained that at the last meeting the board approved the meeting dates for the upcoming academic year 2018-2019. The approved date for January 2019 must be moved to January 30th in order for the board sub-committees to meet while classes are in session in accordance with the By-Laws.

Chair Logan took a few minutes on behalf of the board to publicly congratulate Senator Karen Spilka for her recent appointment to the Massachusetts Senate Presidency effective July 1.

Chair Logan confirmed the membership of the Presidential Evaluation Committee: Trustee Nancy Budwig as Committee Chair; and Trustees Kevin Foley, Sonia Diaz, and Brian Herr.

Trustee Budwig recommended Student Trustee Karl Bryan to also sit on the Committee. It was agreed.

2.0 President's Report

President Javier Cevallos' remarks included the following:

- Upcoming commencement ceremonies to take place on Sunday, May 20, 2018 – this year the exercises will be held at the DCU Center in Worcester.
- Undergraduate Commencement speaker will be the Mayor Yvonne Spicer from the city of Framingham; and the Graduate Commencement speaker will be Board of Higher Education Commissioner Carlos Santiago.

Chair Richard Logan asked for a motion to approve honorary degrees to Mayor Yvonne Spicer, and Board of Higher Education Commissioner, Carlos Santiago;



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

On a motion duly made and seconded, it was voted to approve the conferral of the honorary Degree of Doctor of Public Service upon Mayor Yvonne Spicer, City of Framingham; and to approve the conferral of the honorary Degree of Doctor of Humane Letters upon Commissioner Carlos Santiago, Board of Higher Education.

- Eric P. Gustafson, Vice President of Development and Alumni Relations updated the board on the following:
 - Fundraising Year to Date: Just over \$1.5 million, with one of our busiest months (June) still to come.
 - Notable gifts received recently:
 - Two new Endowed Scholarship funds for Elementary Education majors
 - A new Endowed Scholarship fund for students majoring in Food and Nutrition or Fashion Design and Retailing
 - A new Endowed Scholarship fund for students majoring in Fashion Design and Retailing
 - Three new Endowed Scholarship funds that are unrestricted but designated for students with financial need
 - A \$155,000 gift to support the Athletics Department A \$10,000 unrestricted gift from a local corporation
 - A \$5,000 gift to support the CHOICE program
 - A \$5,000 gift to an existing Endowed Scholarship fund that will grow it to the level that it can provide two scholarships annually moving forward
- Interim Chief Officer of Diversity, Inclusion and Community Engagement Millie Gonzalez presented the following items:
 - Student Conferences and Events
 - The University sponsored students from Brother2Brother to attend to the Black and Brown College Bound annual summit in March. University student attendees, Orlando Osorio and Tyler Johnson presented highlights from their trip and the impact it has made on their college experience.
 - Graduating senior Tasia Clemons addressed the Board about her experience as a Framingham State University student as this year's FSU "29 Who Shine" recipient awarded by the Commonwealth of Massachusetts to a student from each public college and university.
 - Campus Climate Survey: FSU partnered with Bridgewater State University to utilize their campus climate survey instrument. Faculty, staff, and students were able to access the online survey for four weeks. Printed copies were provided to



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

the Facilities Department. Preliminary results of the survey will be released at the end of spring semester. Results will be used to support decision making and to improve campus programs and policies

- Student-in-the-Spotlight Elise Arsenault was introduced by Mark Hardie, Director of the Entrepreneur and Innovation Center.
 - Ms. Arsenault talked about her experience as a student with a major in fashion design & merchandising; with a concentration in fashion merchandising; and a minor in communication arts. She shared her experience developing her business “SOULS” Global at the University Entrepreneur and Innovation Center.

3.0 Student Trustee Report (Trustee Bryan)

Student Trustee Karl Bryan reported on the following matters:

- Introduced incoming Student Trustee Ayanna Ferguson.
- Ms. Ferguson briefly addressed the board.
- Highlighted AY2018-2018 SGA Accomplishments (see attached)
- Brought forward a proposal for the naming of North Hall to Mary Miles Bibb Hall

Chair Richard Logan asked for a motion to approve to name North Hall to Mary Miles Bibb Hall;

On a motion duly made and seconded, it was voted to approve the motion to recommend to the Board of Higher Education the naming of North Hall to Mary Miles Bibb in accordance with the Board Higher Education's procedures and as authorized under the Massachusetts General Laws, Chapter 15A, section 9(m).

There was discussion amongst the Trustees about the BHE process and procedure for naming University buildings. It was clarified that the University does not have the authority to change the name. The approved motion will be presented to the BHE as a request.

4.0 Administration, Finance and Technology (Trustee Grilli)

Trustee Mike Grilli reported highlights from the May Finance Subcommittee meeting:

Trustee Grilli explained that given the enrollment projections for next year and a limited state budget, there will be a need to increase student fees. He expressed appreciation of what preliminarily looks like a reasonably good state allocation. Since there are still some unknown factors for the upcoming budget year, Trustee Grilli indicated that the Finance subcommittee was



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

recommending that under the delegation of authority that they determine the most appropriate fee increase.

Chair Richard Logan asked for a motion to approve the Framingham State University FY2019 Trustee Fund Budgets and Fees Approval and Delegation of Authority;

On a motion duly made and seconded, it was voted to approve the delegation to the Board of Trustee Finance Committee (the "Finance Committee") authority to review and approve any adjustments to the College Operations Trust Fund and its associated student fee schedule resulting from changes in anticipated FY2019 state funding support and student enrollment. Notice of any changes in the College Operations Trust Fund and associated student fee schedule will be provided to the full Board of Trustees at its next regularly scheduled meeting.

*On a motion duly made and seconded, it was voted to approve the **attached** Framingham State University Fiscal Year 2019 Trust Fund Budgets and associated fees schedules.*

- Trustee Grilli described that as part of a cost savings strategy, the University was looking to pay off a current variable rate bond debt that would be increasing in the near future. Executive Vice President Dale Hamel fielded questions regarding the cost savings involved in this decision.

Chair Richard Logan asked for a motion to approve the Mass Development Bond Payoff;

On a motion duly made and seconded, it was voted to approve the payoff of the outstanding balance of the Massachusetts Development Finance Agency (MDFA) "Series J-4" bond (originally issued by the Massachusetts Health and Educational Financing Authority – HEFA – in 1998 to partially finance the Athletic Center project). Funds for the payment of the projected balance of \$2,876,872.72 as of May 31, 2018 will be from General Purpose reserve funds currently invested in Massachusetts Municipal Depository Trust (MMDT) cash management vehicles.



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

Chair Richard Logan asked for a motion to approve the Personnel Actions List;

On a motion duly made and seconded, it was voted to approve Personnel Actions List.

5.0 Compliance, Audit and Risk Subcommittee (Trustee Neshe)

Trustee Dana Neshe noted highlights from the May Compliance, Audit and Risk Subcommittee meeting:

- She noted that in August the routine audit will be underway
- In October there will be a joint CAR and Finance Subcommittees Meeting to review the audit findings.
- Tammy Till, Manager of Controls, reported at the subcommittee meeting regarding a recent finding on National Student Loan Data Service (NSLDS) reporting. The University is working with the Registrar's office on addressing areas of concern. Ongoing updates will be given to CAR committee.
- Bryce Cunningham, Director of Information Security, reported at the subcommittee meeting regarding cybersecurity efforts and areas where the University is striving to improve data systems and security.
- General Counsel, Ann McDonald reported on plans for the renewal of the internal CAR committee and general information on cases her office is managing at this time.

6.0 Academic Affairs Subcommittee (Trustee Budwig)

Trustee Nancy Budwig noted highlights from the May Academic Affairs Subcommittee of the Board of Trustees meeting, including:

- Strategic Plan metrics and initiatives with a focus on academic distinctiveness and student success. She noted that this is impressive as it connected to strong outcomes and tied to the budget.
- The FSU general education program was recently reviewed by an ASCU representative as part of an ongoing assessment effort.
- The Center for Excellence, in Learning, Teaching, Scholarship and Service (CELTSS) recently sponsored academic research and student poster presentations.
- A new academic program in Hospitality was approved to move forward.



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

- Danforth Summer programs are being managed by the Continuing Education division.
- Student Scheduler initiative from the Registrar's Office was described
- International Education and Study Abroad opportunities were described
- Vice President and Provost Linda Vaden-Goad distributed a handout regarding an upcoming event *A Day in May*

7.0 Enrollment and Student Development Subcommittee (Trustee Herr)

Trustee Brian Herr noted highlights from the May Enrollment & Student Development Subcommittee meeting:

- Strategic Enrollment Management (SEM) Plan (5 Year)
 - The plan has been developed using a statistical analysis of demographics and projected enrollees.
 - The Enrollment Data Team is still trying to determine a new predictive modeling to account for current and future trends.
- Trustee Herr turned to Dr. Holloway who gave an update on the enrollment numbers:
 - **Handout, Enrollment numbers**
 - Dr. Holloway stressed the Enrollment team's use of high touch practices from various departments on campus and managing the university-student relationship from point of application to deposit to enrollment in order to increase the yield.
 - She emphasized a new trend in working with families of first generation college students to reinforce the value of higher education.
- There was some discussion amongst the Trustees regarding outreach to the FSU Alumni Committee for purposes of recruitment; looking at financial aid packages to support student enrollments; and faculty and departmental involvement in developing stronger enrollments.
- President Cevallos will send weekly updates on enrollments throughout the summer months.

8.0 Governance Subcommittee (Trustee Quezada)

Trustee Quezada presented highlights from the May Governance Subcommittee meeting:

- The Governance subcommittee discussed the nomination of officers, the ongoing review of the bylaws, and the May 12th Board of Trustees Retreat



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

- There was also a discussion of the subcommittee's desire to see additional women appointed to the board and serving in leadership roles.
- Trustee Quezada presented to the full board of trustees the slate of officers for AY2018-2019 Chair and Vice Chair, and he also asked for additional nominations from the floor.
 - There were no additional nominations given.

Chair Richard Logan asked for a motion to approve the Nominations and Election of Board Officers;

On a motion duly made and seconded, it was voted to approve the following slate of officers for the 2018-2019 academic year with both terms to commence on July 1, 2018 for a period of one year: Chairperson – Kevin Foley; Vice Chairperson – Richard Logan.

Chair Richard Logan asked for a motion to approve the Nominations and Appointment of Trustee Emeritus;

On a motion duly made and seconded, it was voted to approve the nomination and appointment of Robert Richards for the position of Trustee Emeritus for a period of one year commencing on July 1, 2018.

9.0 New Business

- Chair Richard Logan asked for a motion to approve the Delegation of Powers to the President for June – August, 2018 inclusive:

On a motion duly made and seconded, it was voted to approve the delegation of Board powers to President Cevallos for June – August 2018.

10.0 Public Comment

- There was no public comment.



BOARD OF TRUSTEES

MINUTES ■ BOARD MEETING ■ MAY 16, 2018 6:30 P.M.

11.0 Adjourn Open Meeting

- The meeting adjourned at 8:02 PM.

Attachments:

- April 4, 2018 Full Board of Trustees Meeting minutes
- 29 Who Shine
- Campus Climate Survey update
- Student-in-the-Spotlight resume
- Highlighted AY2018-2018 SGA Accomplishments
- Framingham State University Fiscal Year 2019 Trust Fund Budgets and associated fees schedules
- Personnel Actions list
- Repayment of Debt
- Enrollment numbers

Respectfully Submitted,

Richard C. Logan
Chair
Framingham State University, Board of Trustees

Dr. F. Javier Cevallos
President
Framingham State University