



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

The meeting of the full board of trustees was called to order at 6:30 PM.

In Attendance: Trustees Foley, Logan, Bielat, Budwig, Grilli, Hubbard.

Call to Order:

Chair Kevin Foley called the meeting to order at 6:30 p.m.

1.0 Chair's Report

Chair Foley asked for a motion to approve the consent agenda that included the following:

- Minutes (March 27, 2019)
- Personnel Actions

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On a motion duly made and seconded it was voted to approve the consent agenda including the minutes from the March 27, 2019 Board of Trustees meeting, and the personnel actions report.

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Chair Foley thanked outgoing trustees: Fernando Quezada and Ayanna Ferguson.

Chair Foley recognized new Trustee Beth Casavant. He also recognized the outgoing Student Trustee Ayanna Ferguson for her work, and he introduced our new Student Trustee Elect Olivia Beverlie.

Chair Foley discussed the appointment of the Presidential Review Committee, and recognized Trustee Nancy Budwig who has accepted to be chair of that Committee. He invited trustees to volunteer to serve on the Presidential Review Committee, taking place over the summer months.

2.0 President's Report

President Javier Cevallos remarked on the items below:

- President Cevallos welcomed new Student Trustee Elect Olivia Beverlie.
- Updates on Searches:
 - Dr. Salas will be joining us as incoming Provost and VP of Academic Affairs on Monday, June 10, 2019. Dr. Vaden-Goad will be with the University until the end of the month of June to help with the transition.



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

- Ms. (Constanza) Connie Cabello will join us as the new VP for Diversity, Inclusion, and Community Engagement on Monday, July 15, 2019.
- Recognition of Executive Staff Members:
 - Yesterday, at a farewell ceremony, President Cevallos officially thanked Dr. Linda Vaden-Goad for her work and contribution.
 - President Cevallos also thanked Ms. Millie Gonzalez for the very important work she did as the Interim Chief Diversity Officer of Diversity & Inclusion, and Community Engagement. President Cevallos added that Ms. Gonzalez will be returning to her position at the FSU Henry Whittemore Library.
 - Dr. Vaden-Goad will acknowledge Dr. Larnell Flannagan for the work he has done as Interim Dean of the College of Education. But President Cevallos took a few minutes to personally thank Dr. Flannagan. President Cevallos commented that Dr. Flannagan really moved the College forward, and thanked him for failing retirement to join us as Dean.
 - Graduating senior Michel Fleurime is this year's Framingham State University's "29 Who Shine" recipient awarded by the Commonwealth of Massachusetts to a student from each public college and university, recognized by Governor Charlie Baker. Mr. Fleurime will be graduating and opening up his own business soon.
 - Dr. Rebecca Shearman of the Biology Department has been awarded a Science and Technology Fellowship by the American Association for the Advancement of Science. She will spend next academic year at the National Science Foundation in Washington DC working on issues of race and gender equity in computer science. President Cevallos addressed Dean Margaret Carroll for this recognition in the College of STEAM - Congratulations to Professor Shearman on this very prestigious award.
- Commencement: President Cevallos announced Commencement and a reminder to those Trustees who will attend the ceremony. An informational email will go out to Trustees from President's Executive Assistant, Ms. Katie Hebert. President Cevallos commented that it is the best day of the year – the day that keeps the University going.
- Trustee Action Item: Approval of Honorary Degrees

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On a motion duly made and seconded it was voted to approve the motion to award the following honorary degrees at the upcoming undergraduate and graduate commencement ceremonies on May 26, 2019:



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

Doctor of Public Service, Honoris Causa to John Lewis
Doctor of Public Service, Honoris Causa to Karen Spilka

RATIONALE: Honorary degrees are awarded to those who have made special contributions through their lives. Recipients generally fall into two categories, first, people who have been closely associated with the University, its students, faculty, or alumni; and second, people who have made outstanding contributions to education to our community, and to humanity.

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- Diversity, Inclusion, and Community (DICE) Report included in the Board of Trustees, packet of meeting documents. Ms. Gonzalez is not able to be here this evening, but has asked the trustees to review the program that is underway described in her report - under Truth, Racial Healing and Transformation Institute
- Development and Alumni Relations Report – Mr. Eric Gustafson briefly described highlights from his report including:
 - Mr. Gustafson reported that the University has exceeded its fundraising goals.
 - Raised \$2,615,469
 - Under notable gifts and pledges received recently include, Mr Gustafson highlighted:
 - \$19,700 in art artifacts for the Art and Music Department
 - And that a lot of money has been raised for scholarships, which is good news for students
 - Mr. Gustafson encouraged trustees to please join the Division of Development and Alumni Relations at upcoming events, listed in his report
- Student-in-the- Spotlight
President Cevallos invited Dr. Christopher McCarthy-Latimer Political Science Professor to introduce Rachel Spivey for the Student-in-the-Spotlight presentation. Professor McCarthy-Latimer. Also a pre-Law advisor, briefly described the program. Professor McCarthy-Latimer thanked Dr. Vaden-Goad, as well as Deans Susan Dargan and Marc Cote for their support of the program, and in their active involvement in making articulation agreements. This would allow students moving through a major in political science access to Suffolk and UMass Dartmouth Law Schools. Currently, seven students are enrolled in this relatively two-to-three year old program and on this track towards a law degree. Student-in-the-Spotlight Rachel Spivey, is a Political Science major, with a concentration in Pre-Law, enrolled on the 3+3 accelerated Pre-Law program with Suffolk Law School. Ms. Spivey presented that she will be a sophomore in the coming academic



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

year. She explained that the driving reason she came to Framingham State University was due to the articulation agreements – she explained that out of other agreements by other schools, FSU was stand out. She described Professor McCarthy-Latimer as welcoming to the program – she met him over the summer with her parents. Ms. Spivey described her experience in the program as life-changing.

Vice Chair Dick Logan commented that he read Ms. Spivey’s resume and thought it was outstanding.

Ms. Spivey added that she is also interning for a state representative over the course of the summer.

3.0 Student Trustee Report

There was no Student Trustee report.

4.0 Academic Affairs Committee (Trustee Budwig)

Trustee Nancy Budwig provided five highlights from the Academic Affairs Committee meeting.

- Honors Awards and receptions, an exciting time of year.
- Provost and VP for Academic Affairs Dr. Linda Vaden-Goad, and Dr. Mark Nicholas, Executive Director for Institutional Assessment, presented at NECHE. Their presentation serves as a model for other state colleges and universities.
- The Division has developed a budget and budget process specific to Academic Affairs, placing funds where there had to be changes in the structure and really focus on strategic plan. A plan that really focuses on the needs of all students. The goals led to reallocation of funds where necessary – for example, raising peer tutoring; Rams 101 - Doubling civic engagement with a goal of preparing ethical citizens engaged with their community. Why and how the money was allocated, Dr. Vaden-Goad will prepare a report that will include the data that supports.
- The Three Ps – Policies, Procedures, and Practices. Policies on the books are consistent – several months of work. One interesting policy log - Elimination of class valedictorian. The Division is working on matching policies and practices. Focus on the whole student. This gives the University a way to align symbolic awards with what they value.

Overall, great Committee meeting. Hoping to recruit more to Academic Affairs. The Deans each presented, direct reports. It was a great meeting.



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

Trustee Budwig offered to Dr. Vaden-Goad an opportunity to add the Academic Affairs Committee report.

- Dr. Vaden-Goad added - Thank you to all of you for my nine years and your public spirit and commitment has made my job and everyone so meaningful driven our ability to create opportunity for so many people I just want to thank for everything that you have done and continue to do. I have been in 3 different states, and this was most involved and engaged.

Dr. Vaden-Goad also thanked Trustee Budwig for her leadership as Committee Chair.

There was a presentation for the Study Abroad and International Enrollment Trends & Results, Jane Decatur, Executive Director of International Education. PowerPoint attached.

5.0 Compliance Audit & Risk Committee

Chair Kevin Foley provided updates from the Compliance, Audit & Risk Committee, on behalf of Committee Chair Trustee Dana Neshe. Chair Foley explained that the Committee met, but did not have a quorum. A discussion was had but no official motions or deliberations were made.

Reports were given by the General Counsel Ann McDonald and Manager of Controls Tammy Till, on efforts to coordinate and reinvigorate the Enterprise Risk Management practices at the University.

There was discussion to reinvigorate the University's Internal C.A.R. (Compliance, Audit & Risk) now Enterprise Risk Management Committee. Chair Foley explained that there was a great discussion with the University's Manager of Controls Tammy Till regarding her holding current and future assessments.



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

6.0 Governance Committee

Trustee Anthony Hubbard provided updates from the Governance Committee report. The Committee members met and discussed new appointments of trustee (Beth Casavant) and pending appointments or existing vacancy (seat formerly held by Sonia Diaz). Also, two current trustees' terms have expired and will continue pending further notification (Trustees Budwig and Foley). Trustee Hubbard commented that the Board has great people currently serving in those roles. It is the Committee's hope that they will both be renewed to serve second terms. Given fluidity with board membership it is our desire to promote stability. Therefore, it was voted to recommend that the chair and vice chair continue.

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On a motion duly made and seconded it was voted to approve the following slate of officers for the 2019-2020 academic year with terms to commence on July 1, 2019 for a period of one year.

Chairperson: Kevin Foley

Vice Chairperson: Richard Logan

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The committee also is proposing dates for next year's Board of Trustee meetings (see Governance TAB and attached). The proposed meeting dates require no vote, but simply inclusion in Trustees' calendars. The group is proposing that we structure our BOT committee meetings differently next year by coordinating the meetings on the same day as the full Board meetings. This schedule will be determined and communicated with the Board during the early summer months.

There was some discussion regarding the nomination and appointment of Trustee Emeritus. Vice Chair Logan commented that he was very excited to hear that Robert Richards would agree to continue as Trustee Emeritus. Trustee Hubbard added that Richards has been helpful even just



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

for information. And Chair Foley added that having Richards and this role helps the Board understand prior history.

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On a motion duly made and seconded it was voted to approve the nomination and appointment of Robert Richards for the position of Trustee Emeritus for a period of one year commencing on July 1, 2019.

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Trustee Hubbard continued his report with a brief word on the recent Annual Board Retreat. It was the second consecutive year, and it was very helpful. More educational for the Board. For the first retreat, the Board members participated in a board survey, with plans to do Board survey every three years to serve as a catalyst at retreat. This provides the Board an opportunity to be more effective and more of service. Trustee Hubbard encourage Trustees to participate. Trustee Hope Bielat found it incredibly helpful; informal atmosphere to discuss was a positive. Trustee Bielat hopes that we do continue to do the Board Retreats. Chair Foley added that the idea came from learning from other Boards, and found it useful and important to have board members come together to learn, as well as be able to take a step back, and to figure out what is focus.

7.0 Enrollment and Student Development Committee

Enrollment and Student Development Committee report was given by Dr. Lorretta Holloway in the absence of Trustee Brian Herr.

Dr. Holloway gave the updates for admissions. She explained that they were ahead in deposits, and behind in transfers. She also explained that all state universities were struggling in the same way, and observed that transfer numbers often depend on how well their community colleges were doing. Dr. Holloway stated that they are working on a fifth grant and increasing numbers of Mass Bay Community College and living on campus.



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

Chair Kevin Foley asked how much does is usually change. Dr. Holloway responded that it flattens out in the middle of summer with people changing their minds. It is the reason why the University has Orientation in June. Prospective students are often looking at multiple orientations. They are even now still shopping and making more decisions.

Trustee Nancy Budwig commented that numbers are amazing with all we know regarding summer melt.

Trustee Budwig asked how money is spent towards enrollment and retention.

Dr. Holloway responded that a lot of students' demographics can be available; and understanding is gained through a short questionnaire. However, you still have to cover the materials distributed.

Chair Foley added to Trustee Budwig's inquiry, asking in regards to upper classman, would we have that type of data available to show retention from freshman to sophomore, then sophomore to junior, etc.

Dr. Holloway explained that there is mapping regarding retention work done by the Enrollment data team, and the work that is done by Lauren Keville, Coordinator of Student Retention and Graduation Success.

Dr. Holloway presented on the final bullet points regarding collaborations, highlighting that there was an assessment of campus tours recently completed. Dr. Holloway will send the Executive Staff the link to the report.

Dean of Students Megan Nowak-Borrego and Director of Community Standards Jay Hurtubise gave a presentation on the University's Threat Assessment Team and student conduct processes.

8.0 Administration, Finance and Technology Committee

Trustee Mike Grilli reported highlights from the May Finance Subcommittee meeting:

- Student Charges: Trustee Grilli explained that as much as they hope to keep fees low, there will be a need to increase student fees.



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

- Staffing levels: There is a planned reduction (will still result in decreasing student/faculty ratio); but that does not mean that the University will not hire positions – for example, there is a need of supplement of staff in University Police.

The Committee discussed the preliminary state allocation. Since there are still some unknown factors for the upcoming budget year, Trustee Grilli indicated that the Finance subcommittee was recommending that under the delegation of authority that they determine the most appropriate fee increase.

Chair Foley asked for a motion to approve the Framingham State University FY2020 Trustee Fund Budgets and Fees Approval and Delegation of Authority;

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On a motion duly made and seconded it was voted to approve the attached Framingham State University Fiscal Year 2020 Trust Fund Budgets and associated fees schedules.

Further, On a motion duly made and seconded it was voted to approve the delegation to the Board of Trustees Finance Committee (the “Finance Committee”) authority to review and approve any adjustments to the College Operations Trust Fund and its associated student fee schedule resulting from changes in anticipated FY2020 state funding support. Notice of any changes in the College Operations Trust Fund and associated student fee schedule will be provided to the full Board of Trustees at its next regularly scheduled meeting.

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9.0 New Business

Chair Logan asked for a motion to delegate board powers to the President during the summer months.

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On a motion duly made and seconded, it was voted to approve the delegation of Board powers to President Cevallos for June – August 2019.

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There were no other new business items.



BOARD OF TRUSTEES

BOARD MEETING ■ MAY 22, 2019 6:30 P.M. ■ ALUMNI ROOM, MCCARTHY CENTER

10.0 Public Comment

There was no public comment.

Chair Foley thanked Dr. Larnell Flannagan, Dean of College of Education on behalf of the Board, and expressed appreciation for the work that he had done. Dr. Flannagan briefly address the Board and expressed that it had been his pleasure to serve.

11.0 Adjourn Open Meeting

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*On a motion duly made and seconded, it was unanimously
voted to adjourn the open meeting.*

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The meeting adjourned at 8:01 p.m.

Respectfully Submitted,

Kevin Foley
Chair
Framingham State University, Board of Trustees

Dr. F. Javier Cevallos
President
Framingham State University