



OFFICE OF GRANTS AND SPONSORED PROGRAMS ROLE

Back in 2012, the OGSP split off as a separate department from Development & Alumni Relations, but we still work closely together. While every FSU staff can be an ambassador for the university and should play a role in development, there are a few basic differences in our functions.

The OGSP deals exclusively with external grants and contracts, from both government and private sources. The Office of Development and Alumni Relations handles individual gifts, solicits corporations, hosts fundraising events, and handles reunion and alumni activities.

If you seek a personal gift or corporate sponsorship, contact the Office of Development. If seeking a private or government grant, or subcontract, you must go through OGSP. To determine the difference between a gift and a grant, use this chart below as a guide.

<u>Indicator</u>	<u>Factor generally indicates a gift</u>	<u>Factor generally indicates a grant</u>
Proposal process	Generally results from a series of interactions between a donor (individual/corporation) and staff from Development & Alumni Relations	Generally prepared by a Principal Investigator (PI) and/or the OGSP
Purpose	Typically few terms or conditions associated with the support, except for specific program or purpose	Proposed project commits FSU to a specific activity (research, writing) or program, documented by a research plan or work plan and timetable
Specific Start and End Dates	Typically does not apply	Typically does apply
Mission of and benefit to funding provider	Funding is directly related to FSU's mission while only indirectly related to the provider's business or personal accounts	Funding is directly related to the recipient's mission and generally related to the provider's mission/business activities

Scope of Work	The donor typically wishes to support the broad goal of an activity (e.g. scholarships) rather than delineating a specific course of action	A specific commitment is made regarding the level of personnel or specific milestones
Cost and Budget Information	Line item budgets are generally not required; general budgets which outline categories of support may be included as part of the gift process and/or agreement	Line item budgets with justifications are usually required
Award Terms and Conditions	Donor may request information related to the use of funds, but places little or no restriction on review of the results before they are made publicly available	Award includes conditions for specific fiscal reports/audits and/or invoicing
Progress Reports	Investigators may provide periodic updates on research progress and/or discoveries which are generally not a condition of the award	Programmatic reports are generally required at grant period's end, and often at periodic intervals as well
Financial Reports	Limited to details of how, when and to whom funds were disbursed as well as statement of earnings, if applicable	Often requires detailed line item expense reporting, with explanations for variances from the proposed budget and often subject to financial audit
Unspent Funds	Generally do not need to be returned to the donor	Sponsor may require unspent funds to be returned, or negotiated for a similar purpose
Disposition of Rights in Tangible or Intangible Property	Typically agreements do not include terms for the disposition of property rights	Can include clear instructions for the disposition of property and property ownership