

AAG Meeting Minutes 03/29/17

Attendees: Sarah Mulhall Adelman, Richard Beckwitt, May Chaar, Andrea Gorman, Haewon Ju, Lori Lavigne, Lawrence McKenna, Mark Nicholas, Judith Otto, Satish Penmatsa, Ruth Remington, Niall Stephens, and Rachel Trousdale

Time: 1:30PM – 2:30PM

Location: North Hall Common Room

Assessment Updates

- The meeting started off by each AAG member sharing updates on their department's current assessment initiatives.
- AAG members whose department recently received assessment funds shared how they were currently using the funds for assessment.

Overview of Office of Institutional Assessment Website

- Recently the Office of Institutional Assessment made edits to their website. This included a new layout and features.
- Nicholas had the staff assistant for the office, Brittany Brown; present the new website to AAG members.
- Brown reviewed how AAG members could more easily access assessment plans, assessment reports, department survey results, and institutional survey results.
- The Office of Institutional Assessment will be continuing to make edits in order to provide more assessment resources to the campus community.

Academic Advising Survey department questions

- Nicholas informed the group that the Academic Advising Survey would be sent out on April 23, 2017.
- As part of the survey departments have the option of adding three department centric questions to the Academic Advising Survey.
- Nicholas requested that AAG members work with their chairs to develop three questions by **Monday, April 10th**. The questions once completed can be sent to Brittany Brown or Christopher Gregory.

Program assessment report template

- Nicholas reviewed the template with the AAG members and went over each component of the template.
- Nicholas then asked AAG members to examine the usability of the template.

Registration for AMCOA Assessment Conference

- Nicholas informed AAG members about the upcoming AMCOA Conference.
- The Sixth Annual AMCOA Assessment Conference, *Advancing the Work of Assessment: Best Practices, Tools, and Resources* will be held on **Friday, April 21, 2017 from 8:00AM-4:00PM** at the Westborough Doubletree in Westborough, MA.
- If AAG members would like to register for the conference they can contact Brittany Brown at bbrown@framingham.edu.

The meeting ended at 2:30PM. The next AAG meeting will be held on April 24, 2017.