

SURVEY OF ANTICIPATED STUDENT TRAVEL with FACULTY

Academic Affairs is pleased to provide an opportunity for the financial support of a **student's** academic enrichment and growth through the process of travel. In order to allow Academic Affairs to budget and allocate funds throughout the year in a fair and consistent manner, please complete this form as soon as you know of upcoming travel with your students. Please submit to your Faculty Fellow. Students will complete an application in order to be considered for funding. Applications are available through your Faculty Fellow or Academic Affairs.

Funding is available for undergraduate travel to:

- A domestic/international professional or academic conference at which you are presenting (funding limit up to \$1,000 for domestic travel and up to \$1,500 for international travel)
- **An academic** competition (funding limit up to \$1,000 for domestic travel and up to \$1,500 for international travel)
- Research with a faculty member (funding limit up to \$1,000 for domestic travel and up to \$1,500 for international travel)
- A faculty led study trip integral to a course or program (funding limit up to \$1,000 for domestic travel and up to \$1,500 for international travel)
- A service learning experience (funding limit up to \$500 for service learning, domestic or international)

Timeline for student applications:

- October 1 – for travel during winter break and spring semester
- February 1 – for travel during summer and fall semester
- For any international travel, it is recommended that applications be submitted at least **SIX –EIGHT** Months prior to departure dates in order to allow student planning and participation

Faculty Name: _____

Faculty Department: _____

Anticipated date(s) of travel _____

Type of Travel:

- Domestic/International professional or academic conference at which the student is presenting
- Academic competition
- Participate in a faculty led study trip integral to a course or program
- Participate in research with a faculty mentor
- Participate in a service learning experience with faculty

Anticipated number of participating students _____

Anticipated cost of participation per student \$ _____

