Communication Arts Department Application Guidelines

The Communication Arts Department has developed application guidelines for acceptance into our program. Selection into the Communication Arts program will be made on a competitive basis. The candidate will submit the following as an application:

- application form
- a typed statement of professional goals, which may include related background information
- transcript
- three references (two from Communication Arts Department faculty members)
- if a transfer to Framingham State University, the student must also submit a transfer credit analysis from the Registrar's Office

The Department will review student applications with a 2.7 quality point average (minimum: sophomore status) and successful completion of two semesters at Framingham State University for consideration. *The committee will consider applications for the fall semester 2015 during the spring semester, 2015. Applications must be completed and returned to Mrs. Margie Sudmyer, the Communication Arts Department administrative professional by Friday, February 20, 2014, not later than 12:00 p.m.*

Candidates MAY be required to be interviewed by the Communication Arts Admissions Committee. The interviews will occur approximately two weeks after the application deadline.

The decision of acceptance into the program will be made based upon the material submitted and the student's interview, if required by the committee. Student appointments for an interview will be scheduled through the Communication Arts Department administrative professional, WLC-203.

Before making application, we recommend interested candidates review the program description and course listings in the college catalogue.

*Students who do not have a 2.7 Q.P.A. and/or two semesters at F.S.U. may petition the Communication Arts Admission Committee in writing, stating the reasons for waiving either the Q.P.A. or residency requirements.*
Application for Communication Arts Department Major

Applicant Name:

Date of Birth:

FSU School Address:

Permanent Address:

Cell Phone:

Advisor’s Name:

WHICH CONCENTRATION ARE YOU APPLYING FOR?

___ Comm. Studies
___ Organizational & Corporate Communication
___ Theatre
___ Integrated Visual Media

COURSES COMPLETE D IN COMM. ARTS/TRANSFER EQUIVALENT:

LIST COURSES YOU ARE TAKING THIS SEMESTER:
Communication Arts Department
Framingham State University
100 State Street
Framingham, MA 01701

Admissions Committee Recommendation Form

To be completed by student

Name of Student

This recommendation is to be:

___ Non-confidential. I reserve the right to review this form at a later date.

___ Confidential. I waive my right under the Family Educational Rights and Privacy Act of 1974, as amended, to inspect and review this form. I certify that this waiver is given voluntarily by me.

Student’s Signature

Date

To be completed by respondent

Name of Respondent

Brief Description of Contact with Student

For Faculty Respondent Only
Course Name(s) and Number(s)

Semester/Year

DTP:mrs
Admissions Committee Recommendation Form Continued

To be completed by respondent

1. What are the student’s main strengths?

2. In which area does the student need improvement?

3. Where has the student shown the greatest improvement?

4. Other comments, such as, what do you feel the student’s potential is in the Communication Arts Department?

Respondent’s Signature

________________________________________

Date

________________________________________