

# Environmental Science Program Capstone Project Thesis Advisor Agreement

*Please submit the completed form to the Program Coordinator*

**Student Name** (type or print): \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Capstone Project Advisor** (type or print): \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Semester & Year** of Expected Graduation: \_\_\_\_\_

**Student-Advisor Meetings** (frequency, or better, day of week & time): \_\_\_\_\_

**Turn-around time** (approximate time advisor will need to review drafts of proposal & paper: \_\_\_\_\_

**Title of Capstone Project:** \_\_\_\_\_

Brief description: \_\_\_\_\_

\_\_\_\_\_

**Offsite Internship Advisor** (if applicable): \_\_\_\_\_

Email address: \_\_\_\_\_ phone: \_\_\_\_\_

**Students & advisors: please see back of page for Capstone Thesis Grade Scheme.**

## By signing below:

- The student agrees to conduct the project to the best of their abilities and with professionalism.
- The advisor/s and student agree to meet and consult throughout the project, as necessary.
- The on-campus advisor agrees to read, review, and grade two drafts of the final paper.
- The completed project will be presented in both written and oral formats. The finished paper and oral presentation will be presented to the Environmental Science Program Committee before the end of the capstone semester. Presentation at any other venue is at the discretion of the advisor(s).
- The student will keep one and distribute additional copies of this contract, once signed by all parties, to all advisors and to the Environmental Science Program Coordinator.

\_\_\_\_\_  
Student signature Date

\_\_\_\_\_  
On-campus Advisor signature Date

\_\_\_\_\_  
Off-campus Advisor signature (*if applicable*) Date

\_\_\_\_\_  
Program Coordinator signature Date

### **Capstone Thesis Grade Scheme:**

40% to be determined by the Capstone Advisor, in the following manner:

- 5% for Thesis Proposal
- 5% for professional behavior
- 10% for Capstone Paper 1<sup>st</sup> Draft
- 20% for Capstone Paper 2<sup>nd</sup> Draft

60% to be determined by the Environmental Science Program Committee, in the following manner:

- 30% for Final Capstone Paper
- 30% for Final Capstone Oral Presentation