You’ll be pleased to learn that our student information services are now available online. We no longer mail billing statements or grade reports as we have in the past. As a replacement, you may now access and print your billing information and grades online through the secure Framingham State University portal, myFramingham, which also includes updates on campus events and library resources.

**Important:** If you have already logged into myFramingham please disregard the portal login information below.

**To access your payment information and grades:**

Go to https://my.framingham.edu, the portal login page. Enter your username and password.

Your username is your first initial and last name.

To create a new password or reset a forgotten password, click the ‘Forgot Password?’ button (or go to: http://password.framingham.edu) and then click the 'Reset Expired or Forgotten Password' link. Enter your username. You will be prompted to answer three security questions. (Please note that the password reset tool will not work in Google Chrome.)

If you have any difficulty with your myFramingham login, please contact the Framingham State University Student Helpdesk at IT@framingham.edu or 508-215-5950 during regular business hours.

Once you have logged in, at the top left hand corner, you will see 3 horizontal bars and MENU. Hover over the 3 bars and a drop down menu appears. Click on **Students** then click on **Students Home.** Scroll down and in the bottom right hand corner you will see 3 boxes: **My Schedule, My Finances, My Grades.** Click on the appropriate box and follow directions.

If you have a payment question, please contact our Student Accounts Office at: studentaccounts@framingham.edu or 508.626.4514.

If you have a question about accessing your grade, please contact the Registrar’s Office at: registraroffice@framingham.edu or 508.626.4545.

In the event you need an **Official Transcript**, you may order it online from our Registrar’s Office at: https://www.framingham.edu/academics/registrar/requesting-your-academic-transcript. There is a fee of $3.00.

If you have any other questions, please feel free to contact us at:

Framingham State University, Division of Graduate & Continuing Education
Tel: 508.626.4553   https://www.framingham.edu/opdce
Office of Continuing Education  
100 State Street, PO Box 9101  
Framingham, MA 01701-9101  
Tel: 508.626.4034  
Fax: 508.626.4030

Please print. Your signature and current date are required. (All fields are required unless indicated as optional).

Check one: ☐ New student at FSU ☐ Returning FSU student

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
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</thead>
<tbody>
<tr>
<td>Street</td>
<td>City</td>
<td>State</td>
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<tr>
<td>Home Phone #: (    )</td>
<td>Business Phone #: (    )</td>
<td>E-mail</td>
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Signature: ___________________________  Date: ______________

Social Security: ___________________________  Date of Birth: ______________

Citizenship:  
☐ United States  ☑ Permanent Resident  ☐ Foreign  
(Country)

Sex:  ☑ Male  ☐ Female

Highest degree held:  
☐ High School/GED  ☑ Associate’s Degree  ☐ Bachelor’s Degree  ☐ Master’s Degree  

Are you in a degree program at FSU?  ☑ Yes  ☐ No  
If yes, which one? Name of Program

☐ Undergraduate  ☑ Graduate  
☐ Teacher Licensure  ☐ Certificate Program

Please note: Graduate credits earned in an arranged professional development course may not be used in a graduate or undergraduate degree program at Framingham State University.

Course name: [Course Name]

Course number: [Course Number]

Credits: 1

Cost: $220.00

Start date: January 24, 2022

Instructor: [Instructor Name]

Online Professional Development Center: Spring 2 2022  
(March 28 - April 22, 2022)

Ethnic/Racial Background (for statistical purposes only; optional):  
1. Are you Hispanic/Latino?  ☑ Yes  ☐ No
2. What is your racial background? (Choose all that apply)  
☐ American Indian/Alaskan Native  ☐ Cape Verdean  
☐ Asian  ☐ Native Hawaiian/Other Pacific Islander  
☐ Black/African American  ☐ White (Non-Hispanic)

Students with Disabilities: In order to receive academic accommodations, students must have proper and up-to-date documentation on file in the Office of Academic Support. Specific guidelines for documentation are available for learning disabilities; Attention Deficit/Hyperactivity Disorder (ADHD); psychological impairments; visual, hearing and mobility-related impairments; and medical conditions. For further information, please contact Academic Support at 508-626-4906.

Withdrawals/Refunds: A student withdrawing from a course must contact the Division of Graduate and Continuing Education by email. A grade of “W” is automatically awarded to a student who withdraws. Messages (including e-mails and telephone calls) to the instructor do not constitute withdrawal. Non-participation does not constitute a withdrawal. Students who stop participating will receive a failing grade (F) unless they have officially withdrawn.

No refunds are given after the first course meeting.

Method of Payment:  
☐ Check payable to Framingham State University  
A $20.00 fee will be charged for a check returned unpaid by the bank.

☐ American Express  ☐ Visa  
☐ MasterCard  ☐ Discover Card  
Expiration date: _____/_____

Credit Card #: ___________________________  Security Code: ________/_____

Cardholder Name: ___________________________  (Please print)