Assistantship Job Description: College of Business Hospitality & Tourism

Duration: One semester only (Fall 2019)

Description/Responsibilities:

The new Hospitality and Tourism program at the College of Business is one of the developing disciplines at Framingham State University. For being at the very early stage of the program, we have very limited staffing, but various activities that need to be completed to create a strong program foundation an awareness in the community and partnership with the industry. The project is a semester long, however there is an opportunity to expand the experience if the graduate student is interested in work in a research project and expanding the department progress. To be able to form a respectable program, we hope to work with a graduate assistant, who can help us;

* To prepare a program marketing plan
* To help improve communication with students and create a program awareness
* To form a Hospitality Club that would hold various department events and international network
* To exchange ideas with students, professors and industry leaders to form a research team in the hospitality
* To build and industry partnership for student field experience and internship
* To improve course offerings and class quality.

The graduate assistant will report to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_