



Assistantship Job Description: Widening the Circle

Responsibilities of the Graduate Assistant

- a. Learn about the history of WTC, its goals and outcomes.
- b. Assist requesters in developing and piloting survey and/or interview protocol for WTC faculty who have been facilitators and/or participants.
- c. Conduct interviews and administer surveys with WTC faculty by phone or Zoom.
- d. Assist with survey and interview data management and analysis.
- e. Meet with requesters every other week for research project training, collaboration and supervision.
- f. Participate (as available) in meetings with collaborators and stakeholders.
- g. Uphold ethical standards for program evaluation.