Assistantship Job Description: Widening the Circle

Responsibilities of the Graduate Assistant
a. Learn about the history of WTC, its goals and outcomes.
b. Assist requesters in developing and piloting survey and/or interview protocol for WTC faculty who have been facilitators and/or participants.
c. Conduct interviews and administer surveys with WTC faculty by phone or Zoom.
d. Assist with survey and interview data management and analysis.
e. Meet with requesters every other week for research project training, collaboration and supervision.
f. Participate (as available) in meetings with collaborators and stakeholders.
g. Uphold ethical standards for program evaluation.