Framingham State University

Apply for a Graduate Assistantship for AY 2023-2024

The Office of Graduate Studies is awarding five graduate assistantships for the 2023-2024 Academic Year to new (matriculated) or returning graduate students.

Graduate assistantships are awarded on a semester basis. Students agree to a 12 hour/week. In return, students receive tuition vouchers for up to two Continuing Education Graduate Classes (held during the evening, Saturdays, or online; excludes most practicums, internships and independent studies) and a $2,500 stipend per semester. Tuition remission is considered a financial resource in any financial aid award. **Course vouchers are not transferable and cannot be applied to most practicums, internships or directed/independent studies (see Heather McCarthy for clarification on this)**. **Vouchers do not have cash value except towards tuition. Vouchers cannot be applied to any other fees incurred by the student (e.g., books, additional student fees apart from the course). Vouchers should be submitted with your registration. Vouchers may not be applied retroactively or utilized at other colleges or universities. Expiration dates cannot be extended.**

Graduate assistants will be assigned specific projects for faculty, administrators or staff from across the campus; awards may be given outside the applicant's academic discipline. The assistantship is designed to last the entire academic year (fall and spring semester) pending a mid-year review by the sponsor.

A list of available Graduate Assistantships, with a description of the scope of work, is located through this link. Students who wish to apply for an assistantship must submit a completed Graduate Assistantship application (see enclosed), a current curriculum vitae and a letter of intent. Your letter of intent should include your professional qualifications, reasons for applying, and your expectations of the experience. Please submit these documents electronically to Ms. Heather McCarthy (hmccarthy2@framingham.edu).

The deadline for submission for a Graduate Assistantship for the 2023-2024 Academic Year is **May 15, 2023**. Applications will be reviewed by the Assistantship Supervisors. Final decisions will be made by end of May 2023.

Note: You must already be matriculated into a master's program in order to apply for this opportunity. Students will be asked to fill out a CORI/SORI form if selected for an assistantship.

AY 2023-2024 Graduate Assistantship Application

Date: _____

Name: _____

Program: _____

Expected Date of Master's Degree Completion: _____

Assistantship Applying For (University/Academic Dept): _____

Second Choice (not required): _____

Have you been a Graduate Assistant before (Yes/No)? _____

If Yes, when (Semester/Year)? _____   Who was your adviser?_____

Undergraduate Degree: _____

Major: _____

Concentration (if applicable): _____

Current Licenses (if applicable): _____

Please submit this completed form, <u>along with a current c.v./resume and a letter of intent,</u> that outlines your:
1) professional qualifications;
2) reasons for applying; and
3) your expectations of this experience

Submit your completed documents via e-mail to:

Ms. Heather McCarthy
Administrative Assistant
Offices of Graduate Studies and Continuing Education
E-mail: hmccarthy2@framingham.edu

The deadline for submission of this paperwork is **May 15, 2023**.

Note: You must already be matriculated into a master's program in order to apply for this opportunity. A CORI/SORI check will be conducted for any student selected to be a Graduate Assistant.