



### **Academic Suspension Appeal Form**

**Use this form** if you are appealing a suspension immediately following the semester in which you were suspended. The deadline to submit this form, along with documentation, is Tuesday, January 12, 2022 at 9:00 a.m. **Appeals received late will not be considered.**

Please address the following items in the space provided, starting on the second page of this document using as much space as necessary. Make sure that your responses are well-organized and well-written. You should proofread your responses for spelling and grammar.

1. Provide a detailed account of the reasons you did not reach the minimum required cumulative Grade Point Average (GPA) in the past semester; include descriptions of any extenuating circumstances and efforts that you made to improve your GPA during the semester.
2. Give a description of how circumstances have changed to allow you to perform at a satisfactory academic level in the upcoming academic semester.
3. Describe the specific plan of action that you will implement to attain academic success (1.70 cumulative GPA for students who have completed eight (8) or few courses or 2.00 cumulative GPA for students who have completed more than eight (8) courses by the end of the upcoming academic semester) should your appeal be approved.

Your completed appeal, along with any additional documentation relating to your appeal, should be emailed to [academicstanding@framingham.edu](mailto:academicstanding@framingham.edu) or faxed to 508-626-4589 no later than Tuesday, January 12, 2022 at 9:00 a.m. **Appeals received late will not be considered.**

A successful appeal will grant you one additional semester of probationary time to raise your cumulative GPA to a level of 1.70 for students with eight (8) or fewer course-credits completed at FSU or 2.00 or higher for students with more than eight (8) course-credits completed at FSU to return to good academic standing. If your appeal is successful, you will be required to participate in a CASA workshop (or workshop series) and meet with your advisor in the first two weeks of the upcoming semester. Failure to do so will negatively impact any subsequent appeal.

You are encouraged to discuss appeal content with appropriate campus staff. Faculty advisors, department chairs, faculty in specific courses, and CASA advisors may assist in providing documentation, and/or endorsing your plan of action in writing. **All supporting documentation, including correspondence from third parties, must be included with the appeal and submitted by the deadline.**

The Academic Standing Committee (ASC) will review and vote on all appeals. You will be notified of the committee's decision by e-mail shortly after January 13, 2022. The ASC uses students' written appeals to make its decisions; it does not hear appeals in person. All ASC appeal decisions are final. The ASC considers the following in making its decisions:

- Preparation of a well-written statement of clearly explained extenuating circumstances with appropriate documentation;
- Evidence that you have identified acceptable reasons for your academic performance and that you have accepted some responsibility for that performance;
- Demonstration of continuous improvement in semester GPAs since being placed on academic probation;
- Description of a specific and realistic academic plan;
- Evidence that there is a significant probability that you will reach the minimum GPA for good academic standing if granted one additional semester of probation.



# Framingham

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## State University

**Student Name:** \_\_\_\_\_ **FSU ID Number:** \_\_\_\_\_

**FSU E-mail Address:** \_\_\_\_\_ **@framingham.edu**

1. Provide a detailed account of the reasons you did not reach the minimum required cumulative GPA in the past semester; include descriptions of any extenuating circumstances and efforts that you made to improve your GPA during the semester.

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2. Give a description of how circumstances have changed to allow you to perform at a satisfactory academic level in the upcoming academic semester.

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