



**INSTRUCTION**

- If you are using assistive technology and need assistance filling out this form, please contact the Financial Aid Office at (508) 626-4534.
- Digital signatures are not accepted. Email is not a secure method for submitting documents. Please submit this form with relevant documentation via fax (508) 626-4598, mail, or in person to Financial Aid Office.
- This form will not be processed if any items are left blank or illegible. Please print clearly and answer all applicable questions. If clarification of your situation is necessary, additional information or documentation may be required.

**SECTION 1: STUDENT INFORMATION**

Last Name:	First:	M.I.:	FSU ID#
Student's Street Address (include apt. #):			
Phone Number:	Email Address:		

**SECTION 2: STUDENT'S HOUSEHOLD INFORMATION**

1. **Please indicate your current marital status:** Please circle the appropriate status.

Single                      Married                      Divorced                      Separated                      Widowed

2. **Instructions:** If additional space is needed to list the full household, attach a separate page.

- Line 1: List yourself
- Lines 2: List student;s spouse if the student is married.
- Lines 3-8: List the student's or spouse's children **if the student or spouse will provide more than half of their financial support from July 1, 2023, through June 30, 2024, even if a child does not live with the student.**
- List other people **if they now live with the student and the student or student's spouse provides more than half of their financial support and will continue to provide more than half of their financial support through June 30, 2024**

Please indicate the <u>Full Name</u> of each household member	Please list the <u>Age</u> of each household member	What is the <u>Relationship</u> of each household member to the student?	If you have a spouse or child planning to be enrolled at least half time for 2023-2024 please indicate the <u>Name of the College</u> they will be attending.
1.		Self	Framingham State University
2.		Spouse	
3.			
4.			
5.			
6.			
7.			
8.			

### SECTION 3: STUDENT AND SPOUSE 2021 INCOME INFORMATION

1. Did you file a 2021 Federal Income Tax Return? Please circle the appropriate status.

**Student:** Yes\* No\*\*

**Spouse:** Yes\* No\*\*

\* If you or your spouse answer **Yes** to above question you must submit one of the following:

- IRS Data Retrieval is the preferred method (DRT electronically transfers your 2021 IRS tax information to your FAFSA).
- The student/spouse is unable to use the IRS DRT and instead will provide a 2021 IRS Tax Return Transcript or a signed copy of the 2021 IRS Tax Return **and all schedules** filed with the IRS. Tax transcripts can be ordered online at <https://www.irs.gov>.

\*\*If you or your spouse answer **No** to above question you must complete SECTION 4 of this form.

### SECTION 4: IF YOU OR YOUR SPOUSE DID NOT FILE AND WERE NOT REQUIRED TO FILE A 2021 FEDERAL INCOME TAX RETURN, COMPLETE THIS SECTION.

**PLEASE NOTE:** If information listed in SECTION 4 indicates you were required to file a 2021 Federal Tax Return, you must do so before a financial aid award can be determined and/or disbursed. Please answer all questions completely.

1. Were you employed and did you earn income in 2021?

**Student\*:** Yes No

**Spouse\*:** Yes No

2. If you or your spouse were employed and/or earned income from work in 2021, please list the names of all employers and the amounts earned from each employer in 2021. A copy of all 2021 W-2 forms must be submitted with this form.

Student Employer's Name	Amount Earned	Spouse's Employer's Name	Amount Earned
1.	\$	1.	\$
2.	\$	2.	\$
3.	\$	3.	\$

\***STUDENT/SPOUSE** - if you did not file a 2021 Federal Tax Return, you must request a Verification of Non-Filing Letter from the IRS by using FORM 4506-T and checking BOX 7. The Verification of Non-Filing Letter and FORM 4506-T can be ordered/printed online at <https://www.irs.gov>. When you receive the Verification of Non-Filing Letter from the IRS, you must submit it to our office.

#### **NOTICE:**

**Any financial aid awarded prior to verification is estimated. The Financial Aid Office has the right, after reviewing your verification information, to change or cancel your award. Changes in funding, changes in application information, enrollment status, or reclassification of residency will affect your financial aid eligibility and may result in a revised financial aid award.**

### SECTION 5: CERTIFICATION

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Spouse Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### HELPFUL INFORMATION

**IRS Data Retrieval** (DRT electronically transfers your 2021 IRS tax information to your FAFSA) directions can be found at <https://studentaid.gov/sa/resources/irs-drt-text>

**IRS Tax Transcripts** can be ordered online at <https://www.irs.gov/individuals/get-transcript>

**Verification of Non-Filing Letter** can be ordered online at <https://www.irs.gov/individuals/get-transcript>

**FORM 4506-T** can be printed directly from <https://www.irs.gov/forms-instructions>