



# Student Best Practices for finding on & off Campus JOBS & INTERNSHIPS



## Stand out!

Employers search and message students on Handshake- help them find you! **Complete your profile and make it public.** Make sure these fields are complete so employers can filter by them): GPA, major(s), time period end date (graduation date) in the "Education" section; and school year in the "User Settings." **Post a public resume to make yourself even more visible.**



## Explore Career Events!

Handshake is your one-stop-shop for all career events. **Check out the Events section** and mark your calendars! You'll find details on company info sessions, networking events, workshops, career fairs, and much more. You can even see which employers are attending the career fair and what they're hiring for.

Gain in



## Find Your Dream Career!

Handshake is the #1 place for FSU students to apply for jobs, internships, and other employment opportunities. **Use the filters** and don't just rely on keyword search to find the best fit for you. **Favorite jobs** to get notifications about deadlines. **Save your searches** to save time in the future and **make sure you're qualified** – ensure that your GPA, major, school year, and time period end date (graduation date) in your profile are accurate.

for Using **handshake**



## Stay in the Know!

Find on-campus jobs & more easily!  
Visit <https://framingham.joinhandshake.com/>.  
Select "Framingham State University" as your school.  
Enter your **Framingham State email address** (@student.framingham.edu).  
Handshake will direct you to a "Welcome" page.  
Select "Get Started."



## Customized Support!

Gain insight on your career interests, work on your resume, prep for interviews, review job offers, or discuss other career questions you have. **Explore the resources section** to access exclusive databases and learn about various jobs, industries, interview tips, resume templates, and more. Some student favorites are the Vault.com, CareerSpot Videos, O\*Net, Focus2, MASS CIS and our Career Guide.

### Book an appointment on Starfish

(starfish.framingham.edu) to speak one-on-one with our internship coordinator or career counselors who will support you and ensure that you are **CAREER READY.**

**Login Today!**

[framingham.joinhandshake.com](https://framingham.joinhandshake.com)