

**Framingham State University Coordinated Program in Dietetics
Application Form**

Name _____ Student ID _____
Campus Address _____ Cell No. _____
Home Address _____ Tel. No. _____
_____ DOB: _____
E-mail Address _____ Advisor _____

***1 Faculty References: Use Faculty Recommendation Form.** Two faculty references are required: one Food and Nutrition faculty and one Chemistry or Biology faculty. FSU faculty are preferred. List names of references below:

1. _____ 2. _____

Work Experience: Provide a *Resume. Please visit <https://www.framingham.edu/the-fsu-difference/career-services/students/Job-Internship-Strategies/> for guidelines and a sample resume.

***Work Experience Reference: Use Work Experience Evaluation Form; Note page 1 must be completed by the student prior to submitting the Form to the employer.** Minimum 200-hour work experience required; at least one reference required. List name of reference(s) and institution(s) below.

Please check here if your reference is on file because it was previously completed.

Name _____ Institution _____
Name _____ Institution _____

(Send Work Experience Evaluation Form to Dr. Andrea Gorman, Director, Coordinated Program in Dietetics, Framingham State University, 100 State St., Framingham, MA 01701.)

***Letter of Application:** Provide a brief (1 – 1.5 page) letter including:

1. why you selected the Coordinated Program in Dietetics
2. your professional goals
3. pertinent information about your work experience, language skills*, scholastic achievements/awards*, extracurricular and volunteer activities*, offices held*, entrepreneurial achievements*
4. personal characteristics and interests which relate to your professional goals
5. how you plan to complete prerequisite courses and/or work experience by the Fall semester

***Potential Contribution to the Field of Nutrition and Dietetics:**

We are committed to graduating students who expand and strengthen our field beyond communities that are currently represented by dietitians. Please check any of the following categories that apply to you. Use a separate page in the application folder to include additional detail concerning any item checked; include appropriate documentation.

- fluently speak, read, and write in a language other than English
- lived outside of the U.S. for at least 4 months
- first generation college student
- member of a community that is currently not well represented by dietitians
- other (anything about yourself that you feel helps expand and strengthen the field of dietetics)

¹ Starred items are used to determine applicant score.
9/22

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***Transcript**

Students must request the FSU registrar send an FSU transcript to the CPD Director. Transfer and graduate students **must** have official transcripts sent directly to the CPD Director to document grades of science and/or food and nutrition courses taken at another school or completion of an undergraduate degree. Transcripts previously sent to FSU are not available from the FSU registrar or the graduate school. Grades of transferred courses do not appear on the FSU transcript.

The Coordinated Program Director has my permission to obtain updated transcripts as needed throughout the Program to ensure that course and GPA program maintenance standards are met.

Name (Print): _____

Name (Sign): _____ Date _____

***Vaccination Requirements**

In addition to an annual physical exam and TB tests, students in the Coordinated Program in Dietetics are required to have immunizations for MMR, Tdap, Hepatitis B, Varicella, COVID-19 with boosters, and annual flu shot. I understand and I agree to comply with all physical exam, testing, and vaccination requirements as set forth by the Coordinated Program in Dietetics or else I will not be able to complete the program.

Name (Sign): _____ Date _____

Submit all materials to CPD Director by January 24th in a manila file folder with name and student ID on the outside tab. Incomplete applications² will NOT be reviewed by the Selection Committee. Students are responsible for checking the list in the main office for application materials received by the CPD Director and expediting those which have not been received.

² Completed applications include application form, resume, two faculty references, minimum of one work experience reference if work experience has been completed, letter of application, transcripts/grades from other colleges.