

Student Accounts Checklist



Satisfy Your Spring 2025 Term Bill by the Due Date

E-Bill Available: **November 25, 2024**

E-Bill Due Date: **December 18, 2024**

Statements must be satisfied by August 1st in order to move into campus residences

You may pay your balance in many different ways, including financial aid, alternative loans, a payment plan, scholarships, debit/credit card payments (American Express, MasterCard, Discover, and Visa), check, ACH, cash or 529 Plans. Failure to pay your balance by the due date may result in a late fee, hold, or drop of course schedule.

To view your e-bill account online:

1. Log into your **my.Framingham.edu** account
2. Click on "**Billing Portal**" from the list on the right side of the page

Waive or Enroll in the University's Health Insurance

Massachusetts State law requires all full-time students (3+ courses Undergraduates or 2+ courses Graduates) to have health insurance coverage. All full-time students will automatically be charged \$2,301 for annual health insurance coverage. Students who are currently on a health insurance plan at that time will need to waive the University's health insurance plan by the billing due date, **December 18, 2024**. All others must enroll on-line. If you are a full-time student, you will need to complete a health insurance waiver for Spring 2025 if you had not for Fall 2024

To waive or enroll in the University's health insurance:

1. Log into your **my.Framingham.edu** account
2. Click on the "**Student Accounts**" tile in the center of the page
3. Click on "**Forms**"
4. Click on "**Health Insurance Waiver**". You will need to have your current insurance card on hand.

Set Up A Payment Plan

FSU Payment Plan via my.framingham.edu

Call Student Accounts with Payment Plan Questions! 508-626-4514

Students may pay their balance monthly with a payment plan on the e-pay portal on my.framingham.edu! Monthly payments must be made on myFramingham by the first of each month. Payment plans range from 4 to 5 months long, beginning in December and ending in April. The earlier you set up your payment plan, the less money you will need to pay per month! The tentative enrollment fee is currently \$40 per semester. To enroll in a payment plan, go to the e-pay portal and select "Payment Plan" on the right hand side.

****Please enroll prior to the billing due date****

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Add Authorized User(s)

Students may give their parent, guardian or family member access to their account by making them an Authorized User. Authorized Users are able to log in to the student's billing account at any time with their own login information. The Student Accounts Office will not be able to disclose details of a student's account with you anyone who is not authorized.

To create an Authorized User account:

1. Log into your **my.Framingham.edu** account
2. Click on "**Billing Portal**" from the selection on the right side of the page
3. Click on "**Authorized Users**" on the right-hand side of the e-pay portal

Set Up An E-Refund Account

Excess financial aid or payments on a student's account will result in a refund for the overpaid amount. The fastest and recommend way to receive your refund is by setting up an e-refund account.

To set up an e-refund account:

1. Log into **my.Framingham.edu**
2. Click on "**Billing Portal**" from the selection on the right side of the page
3. On the right-hand side, click on "**Electronic Refunds**"

Title IV Authorization Form

Title IV funds are federal student aid funds, which are from federal student aid programs administered by the U.S. Department of Education. Title IV funds include Direct Subsidized/Unsubsidized Loan, Direct Graduate PLUS Loan, Direct PLUS Loan, Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG).

Any Title IV funds awarded to a student in excess of these charges must be refunded to the student, However, with this student authorization, Framingham State, may apply these funds to other charges students might incur like dorm damage deposit, course materials fee or book voucher charges. If the authorization is not completed, the student may end up with a balance owed to the University.

To access the Title IV Authorization Form:

1. Log on to **my.Framingham.edu**
2. Click on the "**Student Accounts**" tile center of the page
3. Click on "**Forms**"
4. Select either "**I do authorize...**" or "**I do not authorize...**"

Questions? Contact Student Accounts!

Email: studentaccounts@framingham.edu Phone: 508-626-4514

In-Person: Our office is located on the 5th Floor of the McCarthy Center, in the Student Service Center (SSC) - Room 515. We are open from 9:00AM - 5:00PM Monday - Friday